



ANDAMAN & NICOBAR UNION TERRITORY HEALTH MISSION

&

OFFICE OF THE STATE HEALTH SOCIETY (A&N ISLANDS)

Vacancy Notice

Sl. No.	Name of the Post	No. of Post	Proposed essential Educational Qualification	Consolidated Salary (In Rs.)
1.	IEC Officer	01	<p><u>Essential :-</u></p> <p>I. Masters in Social work / Rural development or i. Graduate in Social Science with Degree / Diploma in Health Education or Mass Communication or ii. Graduate in any discipline with 2-3 years experience in Health Communication.</p> <p><u>Desirable:-</u></p> <p>03 years experience in working with development sector at State Level.</p>	Rs. 21,000/-
2.	IEC Assistant	01	<p><u>Essential :-</u></p> <p>Degree /Diploma in Mass & Media / communication, Degree /Diploma in Health Education / Visual Communication.</p> <p>i. Should have good knowledge of Office Applications such as MS Word, Excel, Power Point, Access and other database applications such as Oracle /RDBMS.</p> <p><u>Desirable:-</u></p> <p>At least 1 year experience in the relevant field.</p>	Rs. 16,000/-
3.	Staff Nurse (NUHM)	05	<p><u>Essential:-</u></p> <p>Matriculation or its equivalent B.Sc. Nursing or Diploma in General Nursing or Diploma in Medical & Surgical Nursing and Diploma in Midwife/Certificates in General Nursing and Certificate in Midwifery. Should be registered with the Nursing Council.</p> <p><u>Desirable :-</u></p> <p>2-3 years experience.</p>	Rs. 16,000/-
4.	Social Worker (NTCP)	01	<p><u>Essential:-</u></p> <p>Post graduate degree in Sociology/Social work or graduate in Sociology/Social Work with two years of field experience</p>	Rs. 25,000/-

5.	Psychologist/ Counsellor (NTCP)	01	<p><u>Essential :-</u></p> <p>Post Graduate Degree in Psychology/MSW or graduate in Psychology/ trained in counseling with two years of experience in the field of counseling services.</p>	Rs. 18,000/-
6.	Lab Technician (RNTCP)	01	<p><u>Essential :-</u></p> <p>10+2 in Science with Diploma or certificate course in Medical Laboratory Technology or its equivalent.</p> <p><u>Preferential :-</u></p> <p>i. Minimum One year experience in RNTCP work.</p> <p>ii. Candidates with Higher qualification (for example Graduates) shall be preferred.</p>	Rs. 12,128/-
7.	Pharmacist (SDS)	01	<p><u>Essential :-</u></p> <p>Degree Diploma in Pharmacy</p> <p><u>Preferential:-</u></p> <p>i. One year experience in managing drug store in a reputed hospital/health center recognized by Govt.</p>	Rs. 15,750/-
8.	Counselor (RNTCP)	01	<p><u>Essential:-</u></p> <p>i. Bachelors (or equivalent) Degree in Social Work / Sociology / Psychology.</p> <p><u>Preferential:-</u></p> <p>i. Masters Degree /PG Diploma in Social Work / Sociology / Psychology.</p> <p>ii. Experience in RNTCP or worked as Counselor</p> <p>iii. Basic knowledge of computers.</p>	Rs. 10,500/-
9.	Renal Technician	04	<p><u>Essential :-</u></p> <p>i. 12th Std. (senior School Certificate Examination) passed from a recognized Board/Institution.</p> <p>ii. 02 years Diploma in Dialysis Technology / from a recognized University / Institution or its equivalent.</p> <p>iii. Must pass trade test being conducted by the Department</p>	Rs. 25,000/-
10.	Programme Assistant (NPPCD)	01	<p><u>Essential :-</u></p> <p>i. Bachelor degree from a recognized University.</p> <p>ii. Diploma in Computer Application (One Year) with Adequate Knowledge of MS word, Excel, Accesses</p> <p>iii. Power Point presentation recognized by the council for technical education/ DOEACC</p> <p><u>Desirable: -</u></p>	Rs. 25,000/-

			<p>i. English Typing -35 words per minute. ii. Knowledge of filing, indexing and document Management iii. Excellent writing and verbal communication skills. iv. Proficient in drafting notes and letter in English.</p> <p><u>Experience: -</u></p> <p>06 months of post qualification work experience as a Programme Assistant in any Ministry of Govt. of India/ State Govt. at the Secretariat Level. Preference will be given to those candidates who have experiences of working in Health Sector of either Govt. of India at the Ministry level or any State/UT Govt. at the Secretariat levels.</p>	
11.	Audiologist (NPPCD)	01	<p><u>Essential :-</u></p> <p>A Bachelor in Audiology & Speech Language Pathology /B.Sc (Speech and hearing) from RCI recognized institute.</p>	Rs. 30,000/-
12.	Audiologist & Speech Therapist (RBSK /DEIC)	01	<p><u>Essential :-</u></p> <p>A bachelor in Audiology & Speech language Pathology/B.S.C (Speech and hearing) from RCI recognized institute.</p>	Rs. 30,000/-
13.	Audiometric Assistant (NPPCD)	01	<p><u>Essential :-</u></p> <p>A technical person with 1 year diploma in hearing, language and speech (DHLS) from a RCI recognized institute.</p>	Rs. 15,000/-
14.	Statistical Assistant (NIDDCP)	01	<p><u>Essential :-</u></p> <p>Degree with Statistics / Maths/ Economics as subject in Degree level and one year Diploma in Computer Application.</p>	Rs. 20,000/-
15.	LDC Typist (NIDDCP)	01	<p><u>Essential :-</u></p> <p>12th pass with one year Diploma in Computer Application.</p>	Rs. 11,667/-
16.	Lab Technician (NIDDCP)	01	<p><u>Essential :-</u></p> <p>Degree /Diploma in Lab Technology and One year Diploma in Computer Application.</p>	Rs. 16,000/-
17.	State Data Manager (IDSP)	01	<p><u>Essential :-</u></p> <p>Post Graduate Qualification in Computer Science or BE in IT/ Electronics with minimum 3 years experience. Desirable :- Preference will be given to those who have worked in health or social experience.</p>	Rs. 18,000/-

18.	Radiographer	01	<p>Essential :-</p> <p>i. 12th Standard from recognized Board/Institution. ii. Degree / Diploma in Radiography from a recognized institution.</p> <p>Desirable :-</p> <p>1-2 years experience in the field.</p>	Rs. 25,000/-
19.	Data Assistant cum-clerk (NPCDCS)	01	<p>Essential :-</p> <p>Graduation in any discipline One year diploma in computer application Typing speed of 40 wpm in English</p> <p>Experience :-</p> <p>Minimum 1 year of relevant working experience preferably in health sector.</p>	Rs. 10,500/-
20.	Staff Nurse (DEIC)	01	<p>Essential:-</p> <p>Matriculation or its equivalent B.Sc. Nursing or Diploma in General Nursing or Diploma in Medical & Surgical Nursing and Diploma in Midwife/Certificates in General Nursing and Certificate in Midwifery. Should be registered with the Nursing Council</p> <p>Desirable Experience :-</p> <p>03-04 years experience in Govt. Health Sector.</p>	Rs. 16,000/-
21.	Staff Nurse (SNCU / NBSU)	11	<p>Essential:-</p> <p>Matriculation or its equivalent B.Sc. Nursing or Diploma in General Nursing or Diploma in Medical & Surgical Nursing and Diploma in Midwife/Certificates in General Nursing and Certificate in Midwifery. Should be registered with the Nursing Council</p>	Rs. 18,000/-
22.	ANMs (NUHM)	04	<p>Essential :-</p> <p>Candidates must have passed Matriculation and must have undergone 1 ½ years training for Multipurpose Health Workers (Female) at the approved Government Training Centres</p>	Rs. 13,000/-
23.	Support Staff / Office Attendant	02	<p>Essential :-</p> <p>VIII Pass.</p> <p>Desirable :-</p> <p>At least 1 year experience in the relevant field.</p>	Rs. 11,088/-
24.	Physiotherapist (DIEC)	01	<p>Essential :-</p> <p>I. Graduate in Physiotherapy with 3 years experience. II. Working knowledge of computers.</p>	Rs. 25,000/-

25.	Medical Records Asst./Case Registry Asst. (NMHP)	03	<p>Essential :-</p> <p>12th Standard from recognized Board/Institution.</p> <p>Desirable :-</p> <p>Knowledge of Computer</p>	Rs. 10,500/-
26.	Accountant (NUHM)	01	<p>Essential:-</p> <p>I. Bachelor Degree in Commerce from recognized university</p> <p>II. One year Diploma in Computer Application</p> <p>III. Tally (Accounting Package)</p> <p>Desirable</p> <p>PG Degree in Commerce/ Mathematics/ Statistics / Economic from recognized University</p> <p>02 years experience in relevant filled.</p>	Rs. 18,000/-
Total		49		
<ul style="list-style-type: none"> The last date of receipt of application is 09.02.2018 and the interview time, date & venue will be intimated later to the candidates. 				

APPLICATION FORM							
Post Applied for:						Self Attested Photograph	
1. Name of the Applicant:							
2. Father's Name:							
3. Date of Birth:				4. Sex:			
5. Present Contact Address with Telephone No.:							
6. Permanent Contact Address with Telephone No.:							
7. Languages spoken/written:							
8. Education: High school onwards, please list all your qualifications							
S.No	Educational Qualification	Institute/ Board & Location	Year	Marks			Full/Part Time/ Distance Learning
				Full Mark	Marks Secured	%	
1.							
2.							
9. Employment Reg. No.:							
Years of experience:							
10 A. Current Employment:							
From (Month / Year)		To (Month / Year)		Designation			
Location of Employment:							
Description of your duties:							
10 B. Previous Employment:							
From Month / Year		To Month / Year		Designation			
Location of Employment:							
Description of your duties:							
The above information furnished by me is correct and true to the best of my knowledge.							
Signature of the Applicant							

Documents to be enclosed with the application:

Attested photocopies of Mark Sheets, Certificates in support of Educational Qualifications, e.g. Degree, Post-graduation, Professional Qualifications etc. (as the case may be)

Experience certificate(s) specifying **NATURE & PERIOD** of experience should be enclosed.

Application should be sent in a cover superscripted "APPLICATION FOR THE POST OF "....." and should be addressed to: A & N Union Territory Health Mission, Office of State Health Society (A&N Islands), Quarter No. AP-III, Atlanta Point, Port Blair-744104, Telefax: 03192-234965, e-mail: nrhm.anislands@gmail.com

GENERAL INFORMATION:

- i) The appointment will be made purely on merit basis.
- ii) Interested candidates fulfilling the eligibility are requested to apply in the prescribed format in A4 size paper.
- iii) While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/ her are correct in all respects and suppression of information would lead to disqualification at any stage.
- iv) Interested candidates shall be ready to work in remote / hard areas as and when directed and also may have to travel to remote/hard areas as required.
- v) Incomplete/defective applications, applications without photograph of the candidates shall be summarily rejected.
- vi) The engagement will be on Contract basis for period of 11 months from the day you sign the contract within the stipulated period as per the offer of appointment letter. Any extension or renewal of your appointment beyond this duration, if any, will be subject to a review on your performance and contribution in your work and an agreement on terms that must be mutually agreed upon. However this would not be construed in any manner a promise for the regular appointment under State Health Society (A&N Islands).
- vii) No individual call letters will be issued for appearing in the interview. Only the eligible candidates who have submitted application are required to attend the interview.
- viii) No TA/DA shall be payable for appearing in the interview.

Mission Director
UT Health Mission