

F. No. 10-20 /Kala Kendra/ANISPAC/2016
Kala Kendra -A &N Islands Society for Promotion of Art & Culture
A Society under Department of Art & Culture
A&N Administration, Cellular Jail Complex

Port Blair, Dated 9th February 2017

Press Note

Kala Kendra -A &N Islands Society for Promotion of Art & Culture , a Society under the Department of Art & Culture, Port Blair **invites application for** engaging two Staffs as Clerical (Matriculate) on daily rated basis in Kala Kendra ,Port Blair as per the minimum rates of wages of the A&N Administration. The requirement and other details are as under:-

S. No.	Engaging as	Qualifications	Age Limit	Duties
1.	Clerical (Matriculate) on daily rated basis @ Rs 336/- per day	<u>Essential</u> 1. Bachelor Degree in any discipline from a recognised University 2. Minimum 6 months Certificate Course in Computer Application	30 years	Dealing day to day activities of Kala Kendra

General Conditions:-

1. The selection procedure will comprise of skill test of candidates.
2. The eligibility of candidate in respect of age will be determined as on 01/01/2017 .Relaxable in case of SC/ST/OBC as per Govt. Rules.
3. The engagement will be purely on daily rated basis for six months and no claim for continuation or regular appointment will be entertained.
4. Applicant should submit their bio-data in the Prescribed Performa along with copies of educational/technical qualification and a recent Passport size photograph on or before 06/03/2017.
5. The prescribed application format may be collected from the office of the Kala Kendra-A&N Islands' Society for Promotion of Art & Culture, C/O Directorate of (Art & Culture), Cellular Jail Complex, Port Blair. It can also be downloaded from www.andaman.gov.in
6. No TA/DA will be paid to the candidates for attending the trade test.
7. Extension of tenure may be considered on need basis and performance of the incumbents subject to the condition of approval of the competent authority / Committee.
8. Executive Council of Kala Kendra reserves the right to postpone and/or cancel the advertisement without assigning any reason thereof.

Member Secretary
Ex. Council, Kala Kendra

Affix a recent
passport size
photograph duly
attested by the
candidate

1	Name of the candidate <i>(in block letter)</i>	
2	Father's / Husband's Name	
3	Category (enclose Certificate)	
4	Date of birth (enclose certificate)	
5.	Age (as on 01/01/2017)Years,.....Months and.....days
6	Educational qualifications (enclose certificate)	
7	Other qualifications, if any (enclose certificate)	
8	Experience (enclose proof)	
9	Address for communication Contact no. and email id.	

Note: Candidate should enclose the relevant copies of the self attested certificates which are referred above.

I hereby declare that the information furnished above by me in this application are true and correct to the best of my knowledge and belief. I do understand that in the event of any information being found false or incorrect before or after the selection, my candidature is liable to be cancelled.

Signature of the candidate
Name & Address

Place:
Date:

To,
The Secretary, Executive Council, Kala Kendra
C/O Directorate of Art & Culture
A&N Administration, Cellular Jail Complex
Atlanta Point, Port Blair – 744104
Contact No:-03192-230117