



F. No. 11-1/TSM/PLG/ITF/2016-17/

अंडमान तथा निकोबार प्रशासन

Andaman and Nicobar Administration

पर्यटन निदेशालय

Directorate of Tourism

पोर्ट ब्लेयर

Port Blair

Dated the 24th October, 2016

PRESS RELEASE

ALLOTMENT OF STALLS DURING ITF 2017

Application are invited from the interested entrepreneurs / firms / individuals for allotment of stalls during Island Tourism Festival, 2017 which is schedule to be held from 6th to 15th January, 2017. The stalls will be allotted on lottery basis on the terms and conditions laid down in the application form.

The application form alongwith the terms and conditions for allotment of stalls may be obtained from the Planning Section of Tourism Department w.e.f 26/10/2016 or can be downloaded Administration's website www.andaman.gov.in.

The details of the schedule are as under:-

Sl. No.	Programmes	Tentative dates
1.	Distribution of application form (free of cost)	26/10/2016
2.	Last date of submission of filled up application forms to the Tourism Department (Planning Section)	12/11/2016
3.	Allotment of stall by the committee	15/11/2016
4.	Issue of allotment letter	18/11/2016
5.	Last date of occupation of stall	30/11/2016

Director (Tourism)

Copy to:

1. The Sr. Correspondent, Dte. of IP Division, Port Blair.
 2. The Chief Editor, The Daily Telegram, Port Blair.
 3. The Chief Editor, The Dweep Samachar, Port Blair.
 4. The News Editor, AIR, Port Blair.
 5. The Doordarshan Kendra, Port Blair.
- } with the request to publish/broadcast the above news items for 2 consecutive days.

Copy along with application format and Terms & Conditions forwarded to the Informatics Officer, NIC with the request to upload the form in Andaman website.

Director (Tourism)

ISLAND TOURISM FESTIVAL-2017
 (06th January, 2017 to 15th January, 2017)
Application Form for allotment of stalls
 (To be filled up by parties applying for Circle No.I, II)

Sl. No.	Particulars	Information
1.	Name of the applicant	
2.	Name of the stall, which will be written on the fascia/in front of the stall.	
3.	Full Address for communication.	
3(a)	Telephone, Fax , Email& Mobile numbers	
4.	Circle in which Stall required (I & II)	
5.	Category of stall* (Food/General items).	
6.	Details about the product to be displayed in case of general items.	List may be attached.
7.	Demand draft Number & date (Security deposit)	

Application for Food stall should be accompanied with relevant food safety certificate from DHS.

Declaration: - I/We hereby undertake to adhere and abide by all the terms and conditions of the tender of allotment of stalls for ITF, 2017.

Name :

Signature:

Date:

Office Seal if any:

TERMS AND CONDITIONS OF APPLICATION FOR ALLOTMENT OF STALLS IN THE EXHIBITION GOROUND AT PORT BLAIR FOR ITF 2017.

1.	The details of the stalls are as follows:-		
	Category	Rent of stall Including all taxes.(As per last year rent)*	Security deposit for one stall
	1 st Circle Permanent Stalls (Food)	* Rs. 35,000/-	Rs. 10,000/-
	1 st Circle Permanent Stalls (General)	* Rs. 30,000/-	Rs. 10,000/-
	II nd Circle Temporary Circle (General)	* Rs. 22,000/-	Rs. 10,000/-
2.	* Rent subject to change with the approval from the competent authority .The difference amount of the revised rent shall be deposited by the applicant.		
3.	No applicant can apply for more than One stall in any Circle. The stalls will be allotted on lottery basis only.		
4.	Applications have to be enclosed with Security deposit of Rs.10,000/- per stall in favour of Sr.Accounts Officer, Directorate of IP&T, Port Blair . The rent of the stall needs to be deposited after allotment of the stall.		
5.	The demand drafts for security amount shall be refunded in case of non-allotment of stalls.		
6.	Fabrication and decoration of the stall including the electrical fitting and fascia lifting will be the responsibility of the allottees.		
7.	The allottee should submit the rent of the stall in the form of D.D in favour of Sr. Accounts Officer within five days after allotment. If not submit the rent in the stipulated time the stall shall be re-allotted to other applicants without any personal intimation.		
8.	The stalls allotted to participants/applicants if not occupied on or before 30/11/2016 shall be re-allotted to other applicants without any personal intimation.		
9.	The stalls allotted should be put up in a befitting manner and all the works related to the completion of stall including decoration should be finalized before 2.00 P.M. on 06.01.2017 .		
10.	The decoration and furnishing has to be limited to the area inside the stalls. No decoration/furnishing/display will be allowed/above the covered in front of the stalls.		
11.	The allotted stall complete in all respects should be made available to the allotment committee of the Administration for inspection by 2.PM on 05.01.2017 and the recommendations/suggestions of the committee, if any, should be carried out imperiously by the allottees at their own cost.		
12.	The allotment committee reserves the right to cancel the allotment at any time during the ITF,2017, if the allottees do not maintain the expected level of standard or conform to the terms and conditions .On such cancellation the rent /security deposit shall be forfeited.		
13.	If any allottee consumes more than 1.2 KW the power permitted, the connection to such stall will be automatically discontinued without notice. If additional requirement of Power supply is felt necessary by the allottee, he may contact the Executive Engineer, Workshop Division, APWD and deposit the balance amount with Electricity Department under intimation to this Directorate.		
14.	Food items should not be kept in the open. All food items should be prepared in good hygienic conditions and have compliance of standard prescribed by the Directorate of Health Services/PBMC/Food Safety Standard Act.		
15.	Application for food stall should be accompanied by a Food Safety and Standards Authority of India certificate obtained from DHS . All food stalls should place proper dustbins for waste disposal to ensure maintaining cleanliness in their stalls and surrounding areas.		
16.	If wash Basin / Hand wash facility is provided in the stall, it should be ensured that drainage pipe attached to it to take the wastewater to a place/pit behind the stall.		
17.	All workers in the food stall should possess good health & checked by the allottee prior to commencement of functioning.		
18.	The staff deployed in the stall should be courteous, cordial to the visitors properly dressed and well disciplined while on duty particularly in the food stalls.		
19.	Rate of each item should be properly displayed in front of the stall especially for Food stalls .		
20.	Each food stall will be allowed to place maximum 20 chairs in front of their stall & violation of this clause shall be viewed strictly by the allotment Committee.		
21.	Chairs or display items should not be placed obstructing the passage in front of the stalls, in the 1 ST circle & 2 mtrs. passage should be left just in front of the stall.		
22.	Cooking by using fire wood inside or outside of the stall is strictly prohibited. Proper fire safety arrangement should be made by the allottee and they should follow the guidelines of the Chief Fire Officer in this regard.		

23.	Article other than those mentioned in the application form should not be sold or displayed in the allotted stall of Circle I & II.
24.	It is the sole responsibility of the allottees to hand over the stalls to the APWD after the exhibition is over in perfect conditions and obtain a No Objection Certificate from the Junior Engineer, APWD, Site Office, Exhibition Ground/PBSD for release of Security Deposit . The Directorate will not bear any responsibility for damages if any to the items caused by loss/thrift/natural calamities or any other reasons thereof or non-handing over of the stall to APWD after the festival.
25.	No vehicle will be allowed to go inside the circle from 06.01.2017 to 15.01.2017 .
26.	No advertisement, banners/ posters etc. will be allowed in the exhibition area.
27.	The stall owners cannot sublet the entire stall or part of the stall allotted to them in any case. If anyone is found violating this condition, the allotment shall be cancelled and rent/security deposit will be forfeited, Electrical connection will be disconnected, besides any other action as deemed fit will also be initiated by the A& N Administration.
28.	Articles, which may cause hurt to any community/religion/sex in any way, will not be allowed to be displayed in the stalls.
29.	No alcoholic items will be allowed to be displayed / sold in the stalls.
30.	Food/drink items will not be permitted to be sold in the area of general display stalls.
31.	The application form completed in all respect duly signed and stamped along with following documents be submitted:-
(a)	Demand draft of Rs. 10000/- as security deposit.
(b)	Copy of ID proof and Pan Card.
(C)	For Food stalls – Food Safety and Standards Authority of India certificate obtained from DHS.
32.	The Department reserves the right to accept or reject any application on the basis or merit and type of display proposed.
<p>Declaration: - I/We do hereby undertake that I/We shall abide the terms and conditions regarding the Island Tourism Festival Exhibition given above.</p> <p>Signature:</p> <p>Name:</p> <p>Official seal:</p> <p>Date:</p> <p>Place:</p>	