

## **INSTRUCTIONS TO UNDER-GRADUATE CANDIDATES**

### **1. Verification of Original Certificates**

The candidate should produce the following original certificates/documents for verification:

- *Proof of Age* - Birth Certificate/SSLC or equivalent marksheet.
- *Higher Secondary School or equivalent marksheet.*
- *UG Mark Statement (if Applicable).*
- *Community Certificate* [only for OBC (NCL), SC and ST].
- *Domicile Certificate in case of Special Category State.*
- *Aadhaar Card.*
- 2 copies of passport size photographs.

### **2. Medical Fitness certificate**

Candidates selected for B.Sc (Nautical Science) and B. Tech (Marine Engineering) should produce a Medical Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/ Hospitals approved by the Director General of Shipping, Mumbai.

Medical Fitness Certificate for B.Tech. (Naval Architecture & Ocean Engineering) and B.B.A (Logistics, Retailing and E-Commerce) can be obtained from any Registered Medical Practitioner (RMP).

### **3. Programme Fee**

The Programme Fee is payable to IMU each year - at the beginning of the Academic year – till the completion of the Programme.

### **4. Semester Fees**

There are 2 semesters – one starting in August and another in February. Over and above the Programme Fee referred to in Para 3 above, the following Semester Fees are payable for the 1<sup>st</sup> and 2<sup>nd</sup> semester:

<b>Sl. No.</b>	<b>Programme</b>	<b>Residential/ Non Residential</b>	<b>Fees for 1<sup>st</sup> Semester</b>	<b>Fees for 2nd Semester</b>
1.	B.Tech ( Marine Engineering)	Residential	1,00,000/-	1,00,000/-
2.	B.Tech (Naval Architecture and Ocean Engineering)	Residential	1,00,000/-	1,00,000/-
3.	B.Sc.(Nautical Science)	Residential	1,00,000/-	1,00,000/-
4.	BBA (Logistics, Retailing & E-Commerce)	Non-Residential	25,000/-	50,000/-

Semester Fees for the 1<sup>st</sup> semester should be paid in full before joining the IMU Campus on 01.08.2018. Semester Fees for the 2<sup>nd</sup> semester is payable on the date of commencement of the 2<sup>nd</sup> semester.

## **5. Caution Deposit**

Candidates joining IMU campuses will have to pay a Caution Deposit of **Rs. 20,000/-** which will be refundable at the end of completion of course in case of no loss to the property of the institution.

## **6. General**

If a candidate paying his Counselling Fee, Programme Fee and the Semester Fees for the first semester withdraws from the University, then he shall not be entitled to the refund of the Admission Registration fee, Programme Fee and the Semester Fees paid by him under any circumstances.

Examination fees are payable separately before each examination.

IMU reserves the right to modify at any time the Semester Fees payable by the student in future.

## **Indian Maritime University**

### **Ordinance prescribing the Model Code of Conduct for the Students of IMU Campuses**

1. This Model Code of Conduct shall apply to all students of IMU Campuses whether admitted prior to the commencement of this Code or after, and will apply to all acts committed by them whether inside the Campus or outside.
2. No student or groups of students of IMU Campuses shall indulge in any of the following acts amounting to misconduct and indiscipline:
  - (i) Ragging in any form.
  - (ii) Sexual harassment of any kind which shall also include:  
Unwelcome sexual proposition/advancements, sexually graphic comments of a body, unwelcome touching, patting, pinching or leering of parts of the body or persistent offensive or unwelcome sexual jokes and/or comments.
  - (iii) Eve-teasing or disrespectful behaviour or any misbehaviour with a girl student, woman staff member/visitor.
  - (iv) Offences of atrocities against Persons with Disability: -
    - (a) intentionally insults or intimidates with intent to humiliate a person with disability in any place within public view;
    - (b) assaults or uses force to any person with disability with intent to

- dishonour him or outrage the modesty of a woman with disability;
- (c) having the actual charge or control over a person with disability voluntarily or knowingly denies food or fluids to him or her;
- (d) being in a position to dominate the will of a child or woman with disability and uses that position to exploit her sexually;
- (e) voluntarily injures, damages or interferes with the use of any limb or sense or any supporting device of a person with disability

For the offences (iv) – (a) to (e) shall be as per the Rights of a Persons with Disabilities Act, 2016.

- (v) Arousing communal, caste or regional feeling or creating disharmony among students or employees.
- (vi) Consuming or possessing dangerous drugs, liquor or other intoxicants.
- (vii) Smoking in public areas.
- (viii) Indulging in acts of gambling.
- (ix) Any act of moral turpitude.
- (x) Damaging or defacing or unauthorised shifting of any property of the University or the property of any employee of the University.
- (xi) Breaking open locked rooms, cupboards, safes, lockers and so on, and unauthorised locking of open rooms of the University.
- (xii) Causing disturbance to and hindering the smooth functioning of classrooms, libraries, laboratories, workshops, canteens, mess, hostels or office.
- (xiii) Use of abusive, defamatory, derogatory or intimidatory language against any student or employee of the University or visitor to the University.
- (xiv) All acts of physical violence including pelting of stones and other objects.
- (xv) All forms of coercion and intimidation such as wrongful confinements, gheraos, laying siege, sit-ins, blocking entry and exit, prevention of normal movement of traffic, or any variation of the same, which disrupt the normal academic and administrative functioning of the University and which deter the Officers, Faculty and other employees of the University from discharging their duty, and which disturb their right to privacy and free movement.
- (xvi) Not sending of an individual representation to higher authorities of University through proper channel.

- (xvii) Making joint or anonymous representation to the University Authorities
- (xviii) Deliberate boycott of classes, practicals and field visits as part of protest.
- (xix) All forms of demonstration which have the effect of bringing down the public image of the University including shouting of slogans, display of condemnatory placards, burning of effigies, taking out protest marches, resorting to hunger strikes and so on.
- (xx) Talking to the media or publishing/posting of content on the Internet including social media and You Tube with the intention to slander or bring disrepute to the University, or any student or section of students, or any Officer, Faculty or other employee of the University.
- (xxi) Bringing any political or other outside influence in respect of academic or disciplinary matters pertaining to the University.
- (xxii) Furnishing false certificates or false information in any manner to the University.
- (xxiii) Committing forgery, tampering with the Identity Card or University records, impersonation, misusing University property (movable or immovable), documents and records, tearing of pages, defacing, burning or in any way destroying the books, journals, magazines and any material of library or unauthorized photocopying or possession of library books, journals, magazines or any other material.
- (xxiv) Theft of movable property belonging to the University or any person.
- (xxv) Using unfair means in any examination and committing other examination-related offences.
- (xxvi) Indulging in plagiarism in projects, assignments and papers submitted by students as a part of their academic activities.
- (xxvii) Unauthorized occupation of the hostel room or any other University premises and unauthorized acquisition and use of University property in one's hostel room or elsewhere.
- (xxviii) Causing or colluding in the unauthorized entry of any person into the Campus or in the unauthorized occupation of any portion of the University premises, including hostels, by any person.
- (xxix) Not joining the Campus on the opening day of a semester and overstaying on leave without valid justification.
- (xxx) Leaving the Campus without prior permission of the competent authority,

and staying outside the Campus beyond the permitted timings.

- (xxxix) Not complying with the stipulations of Parade, Roll Call, Fall-in-Line and Physical Training wherever applicable.
  - (xxxii) Not maintaining due decorum in class rooms, libraries, laboratories, workshops, hostels, mess and canteen.
  - (xxxiii) Improper behaviour while on tour or excursion.
  - (xxxiv) Violation of dress code of IMU.
  - (xxxv) Any other offence under the law of land.
  - (xxxvi) Non-compliance with any instructions issued by the Vice Chancellor or any other Competent Authority from time to time.
3. A student violating any provisions of this Model Code of Conduct shall be liable for disciplinary action under the relevant laws of IMU.
  4. A copy of the Model Code of Conduct should be sent to every student along with the letter of admission at the time of his joining the University. His letter of acceptance of admission would amount to an automatic acceptance of the Model Code of Conduct and various laws of the University.



भारतीय समुद्री विश्वविद्यालय  
INDIAN MARITIME UNIVERSITY  
(Central University, Govt. of India)

IMU/AS/EC-39-07/2017

Dated:03-08-2017

**CIRCULAR 1736**

Sub: Ordinance prescribing 'Entry requirements for the various programmes in IMU'.

Ref: 1. AC resolution vide Agenda Item Number AC 2017-18-10  
dated 08.06.2017

2. EC resolution vide Agenda Item Number : EC 2017-39-07  
dated 14.06.2017

\* \* \* \* \*

The Executive Council in its 39th Meeting vide Agenda Item Number EC-2017-39-07 has resolved to approve the Ordinance prescribing the 'entry requirements for the various programmes in IMU'. The same may be seen in the annexure.

**REGISTRAR**

To

All Directors of IMU Campuses

**Annexure to Circular 1736**

<b>Eligibility Criteria for Admissions to Various Post Graduate Programmes of Indian Maritime University</b>					
<b>Sl. No</b>	<b>Programme</b>	<b>Eligibility</b>	<b>Age Criteria</b>	<b>Relaxation for SC/ST candidates (if any)</b>	<b>Eligibility - Medical</b>
1	<b>2-Year M.Tech (Marine Engineering and Management )</b>	<p>BE/B.Tech in Marine Engineering/ Mechanical Engineering/ Naval Architecture with at least 60% marks from a recognized University.</p> <p>OR</p> <p>Associate Member of Institution of Engineers Part A and B in Mechanical Engineering with at least 60% marks (by examination).</p> <p>OR</p> <p>MEO Class I Certificate of Competency Issued by Govt. of India</p> <p>Note: Candidates with GATE Scores in Marine Engineering/ Mechanical Engineering/ Naval Architecture are exempted from IMU's CET, however, they will be considered for admissions only against the residuary seats.</p>	There is no age restriction.	There will be a 5% relaxation in eligibility marks.	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from Registered Medical Practitioner.

2	<b>2-Year M.Sc (Commercial Shipping and Logistics)</b>	<u>Category-I:</u> A Bachelor's Degree in any discipline with minimum of 50% marks from recognized universities and minimum of 50% marks in English subject in 10th / 12th / UG Degree.  Candidates under this category must appear for the IMU's Common Entrance Test (CET) and qualify in order to be eligible for admission to this Programme.	There is no age restriction.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from Registered Medical Practitioner
		<u>Category-II:</u> 50% of seats in each IMU Campus where M.Sc (Commercial Shipping & Logistics) is being offered shall be reserved for Seafarers with Master (FG) Certificate of Competency or MEO Class I Certificate of Competency issued by the Government of India.  There will be no CET for Category-II candidates.  If the number of applications from qualified Seafarers is less than the number of reserved seats, the vacant seats will be allotted to the candidates from Category-I.  If the number of applications from qualified seafarers is greater than the number of reserved seats, then IMU will conduct a separate Offline Entrance Test for selecting Category-II candidates for the Programme.			



3	<b>2-Year MBA (International Transportation and Logistics Management)</b>	A Bachelor's Degree in any discipline with 50% marks from a recognized universities. A minimum of 50% marks in English subject in 10th/ 12th/ UG Degree.	There is no age restriction.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.	All Candidates who qualify for these courses will have to submit a Physical Fitness Certificate from Registered Medical Practitioner
4	<b>2-Year MBA (Port &amp; Shipping Management)</b>				
5	<b>2-Year M.Tech (Naval Architecture and Ocean Engineering)</b>	Engineering Graduate in Mechanical/ Civil/ Marine/ Naval Architecture or equivalent with 60% aggregate marks.	There will be a 5% relaxation in eligibility marks.		
6	<b>2-Year M.Tech (Dredging and Harbour Engineering)</b>				

**Eligibility Criteria for Admissions to Post Graduate Diploma Programme of Indian Maritime University**

Sl. No	Programme	Eligibility	Age Criteria	Relaxation for SC/ST candidates (if any)	Eligibility - Medical
1	<b>Post Graduate Diploma in Marine Engineering</b>	Graduation in B.E. (Mechanical) Engineering / Naval Architecture disciplines from recognized institutes with minimum marks of 50% in final year and with minimum 50% marks in English language at 10 th or 12 th or in Degree Exam.	Maximum age 28 Years The crucial date to calculate the age will be from the date of commencement of the Academic Session.	<p>There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.</p> <p>Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman &amp; Nicobar islands and belongs to their Scheduled Tribes and who &amp; both of whose parents were born in those islands &amp; belong to the Scheduled Tribes of those island.</p> <p>Maximum age relaxation is for five (5) years.</p>	<p><u>Physical Fitness</u></p> <p>1. Candidates seeking admission to PGDME must be physically fit and should meet the medical requirements as specified by Director General of Shipping, Mumbai.</p> <p><u>2. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai. The list of approved doctors is available at <a href="http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf">http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf</a></u></p> <p><u>Eye sight</u></p> <p>1. For the above 4 Marine Programmes, there shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes).</p> <p>2. Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation.</p> <p>3. Normal colour vision shall be tested by Ishihara test chart.</p> <p>4.a) For DNS leading to B.Sc (Applied Nautical Science), B.Sc(Nautical Science) and B.Sc(Maritime Science) Programmes: Distance Vision unaided 1.0*(6/6)in better eye and 0.67*(6/9) in other eye.</p> <p>4.b) For B.Tech( Marine Engineering) Programme: Distance Vision unaided 0.5*(6/12) in each eye or 0.67*(6/9) in better eye and 0.33*(6/18) in other eye.</p>

**Eligibility Criteria for Admissions to Various Undergraduate Programmes of Indian Maritime University**

Sl. No	Programme	Education Qualifications	Age Criteria	Relaxation for SC/ST candidates (if any)	Eligibility - Medical
1	<b>3-Year BBA (Logistics, Retailing and E-Commerce)</b>	10+2/equivalent (Minimum 60% of Aggregate marks in any stream and minimum of 50% marks in English subject in 10th / 12th Examination.) <i>Note:</i> Percentage of the Aggregate marks will be calculated by considering the marks scored in English subject plus the marks scored in Major Subjects (excluding other languages).	i) Minimum age 17 years ii) Maximum age 25 Years The crucial date to calculate the age will be from the date of commencement of the Academic Session.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.  Maximum age relaxation is for five (5) years	All Candidates who qualify will have to submit a Physical Fitness Certificate from Registered Medical Practitioner at the time of Certificate Verification.
2	<b>4-Year B.Tech (Naval Architecture and Ocean Engineering)</b>	10+2/equivalent (PCM-60% and minimum of 50% marks in English subject in 10th / 12th Examination.)			
3	<b>3-Year B.Sc (Ship Building and Repair)</b>	10+2/equivalent (PCM- 50% and minimum of 50% marks in English subject in 10th / 12th Examination.)			
4	<b>4-Year B.Tech (Marine Engineering)</b>	10+2/equivalent (PCM-60% and minimum of 50% marks in English subject in 10th or 12th Examination.) from recognized boards	i) Minimum age 17 years ii) Maximum age 25 Years The crucial date to calculate the age will be from the date of commencement of the Academic Session.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.  Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman & Nicobar islands and belongs to their Scheduled Tribes and who & both of whose parents were born in	<u>Physical Fitness</u> 1. Candidates seeking admission to the following 4 Marine Programmes: (i) DNS leading to B.Sc (Applied Nautical Science) (ii) B.Sc (Nautical Science), (iii) B.Sc (Maritime Science) and (iv) B.Tech (Marine Engineering), must be physically fit and should meet the medical requirements as specified by Director General of Shipping, Mumbai. 2. At the time of admission, candidates
5	<b>3-Year B.Sc (Nautical Science)</b>				
6	<b>3-Year B.Sc (Maritime Science)</b>				
7	<b>1-Year DNS course leading to B.Sc (Applied Nautical Science)</b>				

		<p>the years); Marks not less than 60%</p> <p>OR</p> <p>iii) B.E./B.Tech from IIT or college recognised by AICTE; Marks not less than 50%</p> <p>Note: English marks are to be 50% or more in anyone of the above examinations.</p>		<p>those islands &amp; belong to the Scheduled Tribes of those island.</p> <p>Maximum age relaxation is for five (5) years</p>	<p>will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai. The list of approved doctors is available at <a href="http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf">http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf</a></p> <p><u>Eye sight</u></p> <p>1. For the above 4 Marine Programmes, there shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence.</p> <p>Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes).</p> <p>2. Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation.</p> <p>3. Normal colour vision shall be tested by Ishihara test chart.</p> <p>4. a) For DNS leading to B.Sc (Applied Nautical Science), B.Sc(Nautical Science) and B.Sc(Maritime Science) Programmes: Distance Vision unaided 1.0*(6/6)in better eye and 0.67*(6/9) in other eye.</p> <p>4. b) For B.Tech( Marine Engineering) Programme: Distance Vision unaided 0.5*(6/12) in each eye or 0.67*(6/9) in better eye and 0.33*(6/18) in other eye.</p>
--	--	---	--	--	---

**Eligibility Criteria for Lateral Entry Admissions to Various Undergraduate Programmes of Indian Maritime University**

Sl. No	Programme	Education Qualifications	Age Criteria	Relaxation for SC/ST candidates (if any)	Eligibility - Medical
1	<b>2nd Year B.Tech (Marine Engineering)</b>	<p>Candidates with at least 55% marks overall in:</p> <p>3-years Diploma in Marine /Mechanical/Electrical/Electrical &amp; Electronics Engineering</p> <p>[OR]</p> <p>4-years Diploma in shipbuilding Engineering</p> <p>from any Institute approved by AICTE or State Board of Technical Education</p> <p>and</p> <p>a minimum of 50% marks in English subject in 10th/12<sup>th</sup>/Diploma Examination.</p> <p>The candidate should have completed the diploma within its stipulated duration of 3 years.</p>	<p>i) Minimum age 18 years.</p> <p>ii) Maximum age 25 Years.</p> <p>The crucial date to calculate the age will be from the date of commencement of the Academic Session.</p>		<p><u>Physical Fitness</u></p> <p>1. Candidates seeking admission to the following 4 Marine Programmes:</p> <p>(i) DNS leading to B.Sc (Applied Nautical Science)</p> <p>(ii) B.Sc (Nautical Science),</p> <p>(iii) B.Sc (Maritime Science) and</p> <p>(iv) B.Tech (Marine Engineering), must be physically fit and should meet the medical requirements as specified by Director General of Shipping, Mumbai.</p> <p>2. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai. The list of approved doctors is available at <a href="http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf">http://www.dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_24012017.pdf</a></p> <p><u>Eye sight</u></p> <p>1. For the above 4 Marine Programmes, there shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence.</p> <p>Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes).</p> <p>2. Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation.</p> <p>3. Normal colour vision shall be tested by Ishihara test chart.</p> <p>4.a) For DNS leading to B.Sc (Applied Nautical Science), B.Sc(Nautical</p>

2	<b>2nd Year of B.Sc (Nautical Science)</b>	1-year Diploma in Nautical Science (DNS) programme with 60% marks overall and a minimum of 50% marks in English subject in 10th/12th Examination.			Science) and B.Sc(Maritime Science) Programmes: Distance Vision unaided 1.0*(6/6)in better eye and 0.67*(6/9) in other eye.  4.b) For B.Tech( Marine Engineering) Programme: Distance Vision unaided 0.5*(6/12) in each eye or 0.67*(6/9) in better eye and 0.33*(6/18) in other eye.
---	--	---	--	--	---

3	<b>2nd Year B.Tech (Naval Architecture &amp; Ocean Engineering)</b>	Candidates with 60% marks in: 4-year Diploma in Ship Building Engineering from the Institute of Ship Building Technology, Goa. [OR] 3-year Diploma in Naval Architecture and Offshore Engineering from the AMET University, Chennai [OR] 3-year Diploma in Mechanical Engineering/Civil Engineering from any Institute approved by AICTE and a minimum of 50% marks in English subject in 10th/12th Examination. The candidate should have completed the diploma within its stipulated duration of 4 years or 3 years as the case may be.	i) Minimum age 18 years. ii) Maximum age 26 Years. The crucial date to calculate the age will be from the date of commencement of the Academic Session.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.  Maximum age relaxation is for five (5) years.	All Candidates who qualify will have to submit a Physical Fitness Certificate from Registered Medical Practitioner at the time of Certificate Verification.
4	<b>3rd Year B.Tech (Naval Architecture &amp; Ocean Engineering)</b>	B.Sc (Ship-building and Repair) with at least 60% marks overall and a minimum of 50% marks in English subject in 10th/12th Examination.  The candidate should have completed the degree within the stipulated period of 3 years	i) Minimum age 19 years. ii) Maximum age 27 Years. The crucial date to calculate the age will be from the date of commencement of the Academic Session.	There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.  Maximum age relaxation is for five (5) years.	All Candidates who qualify will have to submit a Physical Fitness Certificate from Registered Medical Practitioner at the time of Certificate Verification.