

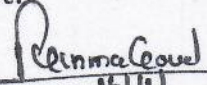
F.No. 9-10/2021-PW
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

Port Blair dated 16th April 2021.

C I R C U L A R

While sanctioning the leave of one of the Head of the Institution, it is noticed by the Hon'ble LG that within the duration of 05 months, the officer was on leave more than 02 months, in addition to the duration of closure of institution on account of summer vacation etc., thereby he has compromised with his primary duties being the Head of the Institution. Hence, while considering future leave proposal of the officer, this needs to be kept in view by the Department to know whether the officers devotes sufficient time to attend his primary core duties being the Head of Institution, which will be monitored by the Chief Secretary, A&N Administration.

In view of the above the Hon'ble LG has directed that all departments should work out a Leave Policy and Plan the leave to ensure that officers are able to perform their primary core duties, keeping in mind the wider public interest.


(Purnima Govind)
Assistant Secretary (Perl.)

Copy to:-

- 1) Sr. PS to LG Raj Niwas, Port Blair.
- 2) Sr. PS to Chief Secretary, A&N Administration, Secretariat.
- 3) All Principal Secretaries/ Commissioner-cum-Secy/ Secretaries/ Jt. Secretaries, A&N Admin.
- 4) The Director General of Police, A&N Islands, Port Blair.
- 5) The Principal Chief Conservator of Forests, A&N Islands.
- 6) All Heads of Departments/ Offices, A&N Administration.
- 7) All Section, Secretariat.
- 8) The Assistant Manager (IT), EDP Cell, Secretariat.


Assistant Secretary (Perl.)