

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय
SECRETARIAT

Port Blair, dated the 15th September, 2023

NOTIFICATION

No...../F.No.A-12018/15/2023-UD/SECRETARIAT - In exercise of the powers conferred under Sub-Section 2(a) of Section 203 of the Andaman and Nicobar Islands (Municipal) Regulation, 1994 and in supersession of earlier Recruitment Rules framed to this effect, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby proposes to make the following Rules regulating the method of Recruitment to Group 'C' (Municipal Services) post of **Surveyor/ Tracer** in the Establishment of Port Blair Municipal Council, Andaman and Nicobar Administration :-

Suggestion/ objections, if any, on these rules may be furnished to the Secretary (UD), Andaman and Nicobar Administration, Port Blair within a period of 30 days of its publication in the Daily Telegram.

1. Short title and commencement:-

- (i) These rules may be called the Andaman and Nicobar Islands (Port Blair Municipal Council) Group "C" Post of **Surveyor/ Tracer** Recruitment Rules, 2023.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. No. of posts, classification and scale of pay:-

The number of said posts, the classification and the scale of pay attached thereto shall be as specified in paras 2, 3 & 4 of the Schedule- I annexed hereto.

3. Method of recruitment, age limit and qualification:-

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 14 of the said Schedules.

4. Disqualifications:- No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living;

OR

- (b) who having a spouse living, has entered into or contracted marriage with any person shall be eligible for appointment to the said post:

Provided that, the Lt. Governor (Administrator), A&N Islands, may, if satisfied, that such marriage is permissible under the personal law, applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

5. Power to relax:-

Where the Lieutenant Governor (Administrator), A & N Islands is of opinion, that it is necessary or expedient to do so, he may, by order for reason to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the candidates belongs to the OBC, Schedule Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

(Admiral D.K. Joshi)
PVSM, AVSM, YSM, NM, VSM (Retd.)
Lieutenant Governor
Andaman & Nicobar Islands
By order and in the name of Lieutenant Governor

By order and in the name of the Lieutenant Governor, A&N Islands.

Deputy Secretary (UD)

SCHEDULE – I

**RECRUITMENT RULES FOR THE POST OF SURVEYOR/ TRACER IN
PORT BLAIR MUNICIPAL COUNCIL**

1.	Name of post	Surveyor/ Tracer
2.	No. of Post	05 (Five)* 2023 *Subject to variation dependent on workload
3.	Classification	Group 'C' (Municipal Services)
4.	Level in the Pay Matrix	Level – 4 (`25500 - 81100)
5.	Whether selection or non-selection post	Not Applicable
6.	Age limit for direct recruits	Between 18 – 33 years for male 18 – 38 years for female Note 1: The upper age is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Government. Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J & K State, Lahaul & Spiti District and Pangri Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7.	Educational and other Qualifications required for direct recruits	Essential: 1. Must have passed Matriculation/ Secondary School Examination (Xth Std.) from a recognized Institute/ Board. 2. Should possess one year or two years National Trade Certificate (NTC) under Craftsmen Training Scheme (CTS) in Surveyor Trade approved by National Council for Vocational Training (NCVT) from a recognized Industrial Training Institute) ITI 3. Should qualify in the written/ professional test to be conducted by the Council or any authorized recruitment agency.
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	02 (two) years ‘Direct recruits would be required to successfully complete a mandatory induction training of atleast two weeks duration, as prescribed by the competent authority/ Council for completion of probation’
10.	Method of recruitment whether by direct rectt. or by promotion or by deputation/ absorption & % of the vacancies to be filled by various methods.	100% direct recruitment
11.	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation / absorption to be made.	Not Applicable

12.	If a DPC exists what is its composition?	The Departmental Confirmation Committee (DCC) for considering confirmation consist of:- 1. Secretary (PBMC) - Chairman 2. E.O to CE, APWD - Member 3. Executive Engineer (PBMC) - Member 4. Asst. Secy./ Deputy Secy. (UD) - Member
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable (Approval of Administrator shall be necessary as defined under Section 24(2) of A&N Islands (Municipal) Regulation, 1994.

Deputy Secretary (UD)

ANNEXURE TO SCHEDULE

Duties and Responsibilities of Surveyor/ Tracer:-

1. To prepare survey site plan of civil works
2. To make levels of road/ building works
3. To maintain level field work
4. To assist Assistant Engineer for technical works
5. Any other duties/ responsibilities assigned by the superiors.