

**अण्डमान तथा निकोबार प्रशासन**  
**ANDAMAN AND NICOBAR ADMINISTRATION**  
**सचिवालय**  
**SECRETARIAT**

Port Blair, dated the August, 2019.

**NOTIFICATION**

No...../F.No.4-6/2017-PWD in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Govt. of India, Ministry of Home Affairs, New Delhi Notification No.U-14039/2/83-ANL dated 21<sup>st</sup> February, 1985, and in supersession of all earlier Notifications on the subject matter, the Hon'ble Lieutenant Governor, Andaman and Nicobar Islands, hereby makes the following rules, regulating the method of recruitment to the **Group 'B'** Non-Gazetted post of Draughtsman Grade-I (Civil), Draughtsman Grade-II (Civil) and Draughtsman Grade-II (Electrical & Mechanical) in the Andaman Public Works Department, Andaman and Nicobar Administration, namely:-

**1. Short title and commencement:-**

- (i) These rules may be called the Andaman and Nicobar Administration Group 'B' Non-Gazetted post of Draughtsman Grade-I (Civil), Draughtsman Grade-II (Civil) and Draughtsman Grade-II (Electrical & Mechanical) in the Andaman Public Works Department Recruitment Rules, 2019.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. No. of posts, classification and scale of pay:-**

The number of said posts, the classification and the scale of pay attached thereto shall be as specified in paras 2, 3 & 4 of the Schedules annexed hereto.

**3. Method of recruitment, age limit and qualification:-**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 14 of the said Schedules.

**4. Disqualifications:-** No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living;

**OR**

- (b) who having a spouse living, has entered into or contracted marriage with any person shall be eligible for appointment to the said post:

Provided that, the Lt. Governor (Administrator), A&N Islands, may, if satisfied, that such marriage is permissible under the personal law, applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

**5. Power to relax:-**

Where the Lieutenant Governor (Administrator), A & N Islands is of opinion, that it is necessary or expedient to do so, he may, by order for reason to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings:-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the candidates belongs to the OBC, Schedule Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**(Admiral Devendra Kumar Joshi)**  
PVSM, AVSM, YSM, NM, VSM (Retd.)  
Lieutenant Governor  
Andaman & Nicobar Islands

By order and in the name of Lieutenant Governor

**Deputy Secretary (PWD)**

**SCHEDULE – I****RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN GRADE-I (CIVIL) IN  
ANDAMAN PUBLIC WORKS DEPARTMENT**

1.	Name of post	Draughtsman Grade – I (Civil)
2.	No. of Post	<b>09 (Nine)* 2019</b> <b>*Subject to variation dependant on workload</b>
3.	Classification	General Central Service Group 'B' (Non Gazetted, Non-Ministerial)
4.	Level in the Pay Matrix	<b>Level – 6 ( ₹ 35400 - 112400)</b>
5.	Whether selection or non-selection post	Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other Qualifications required for direct recruits	Not Applicable
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment whether by direct rectt. or by promotion or by deputation/ absorption & % of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation / absorption to be made.	<b><u>Promotion:</u></b> From amongst the Draughtsman Grade-II (Civil) in Level 6 (₹35400 – 112400) in the Pay Matrix with 03 (three) years regular service in the Grade.  <b><u>Training:</u></b> One/ Two week Training in Administrative and Technical matter.
12.	If a DPC exists what is its composition?	<b><u>Group “B” DPC/ Selection Committee consisting of:</u></b>  1.Chief Engineer, APWD - Chairman  2.Superintending Engineer, CC-I or Superintending Engineer (Plg.), APWD – Member  3.HOD (Civil), Polytechnic - Member Port Blair
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable
14.	Job Description	Attached as Annexure to Schedule - I

### **Annexure to Schedule-I**

- 1.To assist the Executive Engineer in planning work of Division Office.
- 2.To prepare notice inviting tender, preparation of estimates, issue of technical letters.
- 3.To prepare progress report of Division.
- 4.To check the bill with drawing and theoretical consumption statement.
- 5.Any other duties/ responsibility assigned by the superiors.

**SCHEDULE – II****RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN GRADE-II (CIVIL) IN  
ANDAMAN PUBLIC WORKS DEPARTMENT**

1.	Name of post	Draughtsman Grade – II (Civil)
2.	No. of Post	<b>20 (Twenty)* 2019</b> <b>*Subject to variation dependant on workload</b>
3.	Classification	General Central Service Group 'B' (Non Gazetted, Non-Ministerial)
4.	Level in the Pay Matrix	<b>Level – 6 ( ₹ 35400 - 112400)</b>
5.	Whether selection or non-selection post	Not applicable
6.	Age limit for direct recruits	Not applicable
7.	Educational and other Qualifications required for direct recruits	Not applicable
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	02 years
10.	Method of recruitment whether by direct rectt. or by promotion or by deputation/ absorption & % of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation / absorption to be made.	<b><u>Promotion:</u></b> (a)65 % by Draughtsman Grade-III (C) in Level –4 ( ₹ 25500 - 81100) with minimum 10 years regular service in the relevant grade. (b)35% by Surveyor in Level –4 ( ₹ 25500 - 81100) with minimum 10 years regular service in the relevant grade.  <b><u>Training:</u></b> One / Two week Training in Administrative and Technical matter.
12.	If a DPC exists what is its composition?	<b><u>Group “B” Non-Gazetted DPC/ Selection Committee consisting of:</u></b>  1.Chief Engineer, APWD - Chairman  2.Superintending Engineer, APWD - Member  3.HOD (Civil), Polytechnic - Member Port Blair
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable
14.	Job Description	Attached as Annexure to Schedule – II

## **Annexure to Schedule-II**

1. Assist the Executive Engineer in planning work of Division Office.
2. To prepare notice inviting tender, preparation of estimates, issue of technical letters.
3. To prepare progress report of Division.
4. To check the bill with drawing and theoretical consumption statement.
5. Any other duties/ responsibility assigned by the superiors.

**SCHEDULE - III****RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN GRADE-II (E&M) IN  
ANDAMAN PUBLIC WORKS DEPARTMENT**

1.	Name of post	Draughtsman Grade – II (Electrical & Mechanical)
2.	No. of Post	<b>03 (Three)* 2019</b> <b>*Subject to variation dependant on workload</b>
3.	Classification	General Central Service Group 'B' (Non Gazetted, Non-Ministerial)
4.	Level in the Pay Matrix	<b>Level – 6 ( ₹ 35400 - 112400)</b>
5.	Whether selection or non-selection post	Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other Qualifications required for direct recruits	Not Applicable
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	02 years
10.	Method of recruitment whether by direct rectt. or by promotion or by deputation/ absorption & % of the vacancies to be filled by various methods.	100% by promotion
11.	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation / absorption to be made.	<b>Promotion:</b> From amongst the Draughtsman Grade-III (Electrical & Mechanical) in Level –4 ( ₹ 25500 - 81100) with minimum 10 years regular service in the relevant Grade.  <b>Training:</b> One/ Two week Training in Administrative and Technical matter.
12.	If a DPC exists what is its composition?	<b><u>Group "C" DPC/ Selection Committee consisting of:</u></b>  1. Chief Engineer, APWD A&N Administration - Chairman  2. Superintending Engineer , APWD – Member (nominated by Chief Engineer)  3. Executive Engineer (Electricity) - Member Port Blair
13.	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable
14.	Job Description	Attached as Annexure to Schedule - III

### **Annexure to Schedule - III**

1. To assist the Executive Engineer in planning work of Division Office.
2. To prepare notice inviting tender, preparation of estimates, issue of technical letters.
3. To prepare progress report of Division.
4. To check the bill with drawing and theoretical consumption statement.
5. Any other duties/ responsibility assigned by the superiors.