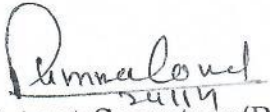


F.No. 16-18/2019-PW
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/**SECRETARIAT**

Port Blair dated 26th December, 2019

PRESS NOTE

The Draft Recruitment Rules for the post of Deputy Secretary, General Central Services Group 'B', Gazetted Ministerial, Level-9 (Rs. 53100-167800) in the Pay Matrix borne in the Secretariat Establishment has been hoisted in the website of www.andaman.gov.in for inviting comments from the stakeholders within 30 days from the date of publishing of this notification. The comments should be submitted to the Assistant Secretary(Pers.) A&N Administration, Secretariat.

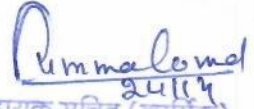

Assistant Secretary(Pers.)
23/12

ANNEXURE-I

**RECRUITMENT RULES FOR THE POST OF DEPUTY SECRETARY IN THE
SECRETARIAT ESTABLISHMENT OF ANDAMAN & NICOBAR
ADMINISTRATION**

1	Name of post	Deputy Secretary
2	No. of Post	5(five)* 2019 *Subject to variation dependent on workload
3	Classification	General Central Services Group 'B', Gazetted Ministerial
4	Pay Band and Pay Level/Pay Scale	Level-9(Rs. 53100-167800)
5	Whether Selection post or Non-selection post?	Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not applicable
9	Period of probation, if any	Nil
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Promotion
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Promotion: Assistant Secretary/ Assistant Director (Admn.)/ Administrative Officer in the Level-7(Rs. 44900-142400) in the Pay Matrix with 03(three) years regular service in the grade rendered after appointment thereto on regular basis.</p> <p style="text-align: center;">OR</p> <p>Combined Service of 08(Eight) years in the grade of Assistant Secretary/Assistant Director(Admn.)/ Administrative Officer and Office Superintendent/Head Clerk/ Assistant-in-Charge in Level-6 (Rs. 35400-112400) in the Pay Matrix, out of which at least 1(one) year shall be in the grades of Assistant Secretary/ Assistant Director(Admn.)/ Administrative Officer.</p> <p style="text-align: center;">AND</p> <p>Should have completed 01/02 weeks training in any of the areas of Administrative Vigilance & Disciplinary Procedures/Office Management/RTI/ Pay fixation/Purchase Management organized by ISTM.</p>

		<p>Note1:- Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years whichever is less, and have successfully completed their probation period for promotion to the next Higher Grade alongwith their Juniors who have already completed such qualifying/eligibility service.</p> <p>Note2:- For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the 7th CPC recommendations of the Commission.</p>
12	If a DPC exists, what is its composition?	<p>Group 'B' DPC(for promotion):</p> <ol style="list-style-type: none"> 1) Chief Secretary, A&N Admn. -Chairman 2) Secretary(Perl.), A&N Admn. -Member 3) Secretary(Law), A&N Admn. - Member


 सहायक सचिव (कार्मिक)
 Assistant Secretary (Perisi)
 अण्डमान तथा निकोबार प्रशासन
 A&N Administration
 पोर्ट ब्लेयर/Port Blair

23/12