

अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

NOTIFICATION

Port Blair, dated the 9th October, 2020

No. -----F. No. 1-7(4)/2017-CFS, in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Government of India, Ministry of Home Affairs, New Delhi, Notification No.14-3/60-ANL dated 11th April, 1960 and in supersession of all the earlier Notification made to this effect, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby proposes to make the following Rules for regulating the method of recruitment of Group 'C' (Non-Gazetted/Non-Ministerial) post of **Laboratory Technician (Food Lab), Laboratory Assistant (Food Lab) and Field Assistant** borne in the establishment of Commissioner of Food Safety, Andaman & Nicobar Administration.

The objections and suggestions are invited upon the proposed Rules from the persons to be effected thereby. The objections and suggestions (if any) should reach the undersigned within a period of one month from the date of publication of this Notification.

1. Short Title and Commencement:-

- (i) These Rules may be called the Andaman and Nicobar Administration Group- 'C' (Non-Gazetted/Non Ministerial) Post of **Laboratory Technician (Food Lab), Laboratory Assistant (Food Lab) and Field Assistant** in the establishment of Commissioner of Food Safety Recruitment Rules 2020.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of Posts, Classification and Scale of Pay:-

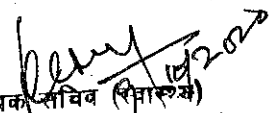
The number of Posts, their Classification and the scale of pay attached thereto, shall be as specified in Column 2 to 4 of the Schedule I to III annexed thereto.

3. Method of Recruitment, Age Limit and Other Qualification:-

The method of Recruitment, Age limit, Educational Qualifications and other matters relating to the said posts shall be as specified in Column 5 to 13 of the attached schedules.

4. Initial Constitution of the service:-

The Laboratory Technician (Food Lab), Laboratory Assistant (Food Lab) and Field Assistants working on regular basis under the establishment of Commissioner of Food Safety of this Administration as on the date of publication of this rules in the


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Andaman & Nicobar Administration
Secretary, Secretariat, Port Blair

official Gazette, their services shall be deemed to have been appointed under these rules and they shall be members of the service.

5. Disqualification:-

No person

(a) Who has entered into or contracted a marriage with any person having a spouse living.

OR

(b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said posts:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the provision of this Rules.

6. Powers to Relax:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or categories of persons.

7. Saving:-

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Castes/Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**By order and in the name of Lieutenant Governor,
Andaman and Nicobar Islands.**

Assistant Secretary (Health)

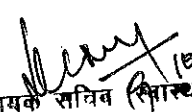
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Andaman & Nicobar Administration
सचिवालय पोर्ट ब्लेयर / Secretariat Port Blair
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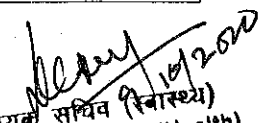
SCHEDULE- I

RECRUITMENT RULE FOR THE POST OF 'LABORATORY TECHNICIAN (FOOD LAB) IN THE OFFICE OF THE COMMISSIONER OF FOOD SAFETY, ANDAMAN & NICOBAR ADMINISTRATION

1.	Name of the Post	Laboratory Technician (Food Lab)
2.	No. of Post	01 (One) 2020* (Subject to variation dependent upon the workload)
3.	Classification	General Central Services Group-'C', (Non-Gazetted/Non-Ministerial)
4.	Scale of Pay	Level-5 in Pay Matrix (Rs. 29200-92300).
5.	Whether Selection or Non-Selection Post	Not Applicable
6.	Age limit for direct recruitment	18-33 yrs. (Male) & 18-38 yrs. (Female) (Relaxable for Govt. Servants upto the age of 40 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K States, Lahaul and Spiti Districts and Pangti sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Laksha Dweep).
7.	Educational and other qualifications required for direct recruitment	Essential:- Degree in Food Technology or Microbiology/ Bio-Chemistry from a recognized Institute. Desirable:- 02 years experience in food analysis works from an accredited food Laboratory.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not Applicable
9.	Period of probation, if any	2 (Two) years for direct recruitment


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Andaman & Nicobar Islands
साचिवालय, सी.ए.ओ. बिल्डिंग, पोर्ट ब्लेयर
27/07/2020

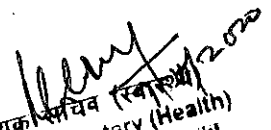
		Note: - In case of direct recruitment there will be a mandatory induction training of at least two weeks duration. Successful completion of the training is a pre-requisite for completion of probation."
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of posts to be filled by various methods	Transfer on deputation/promotion failing which by Direct Recruitment
11.	In case of recruitment by promotion/ deputation/absorption, grades from which promotion/deputation/absorption is to be made	<p>Promotion:-</p> <p>Officers of the Central Govt., State Govt. or Union Territories</p> <p>(a) (i) Holding analogous posts on a regular basis in the parent cadre or department</p> <p style="text-align: center;">Or</p> <p>(ii) with 05 years' service rendered after appointment to the posts on a regular basis in Level-3 in pay matrix Rs. 21700-69100 or equivalent in the parent cadre or department; and</p> <p>(b) Possessing diploma in MTL with 02 years laboratory experience.</p> <p>Note:-</p> <p>The departmental Laboratory Assistant (Food Lab) in Pay Level-03 in pay Matrix in Rs. 21700-69100 with 05 yrs of regular service in the grade and having the educational qualifications and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the department candidates is selected for appointment to the post, it shall be treated as having been filled by promotion.</p>
12.	If a DPC exists, what is its composition?	<p>Group 'C' DPC consisting of :-</p> <ol style="list-style-type: none"> 1. Commissioner Food Safety – Chairman 2. Joint Commissioner (Food Safety) – Member 3. Director (CS & CA) – Member 4. Assistant Secretary (Health) – Co-opted member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable


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 Andaman & Nicobar Administration
 21/04/2020
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ANNEXURE TO SCHEDULE- I

**DUTIES AND RESPONSIBILITIES FOR THE POST OF LABORATORY
TECHNICIAN (FOOD LAB)**

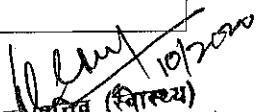
1. To receive food samples for analysis from Food Safety Officers, general public and from other stakeholders.
2. Proper documentation and safe storage of samples.
3. To carry out microscopical examination of food articles as per the direction of Food Analyst.
4. To prepare culture for various microbes.
5. Chemical analysis of food samples under the guidance of Food Analyst.
6. Preparation of various mediums for analysis of food articles.
7. To keep various laboratory equipments in working condition.
8. To prepare laboratory chemicals, its collection and storage.
9. To maintain records and ledgers of lab stores.
10. To assist the Food Analyst in the analysis of food samples.
11. Safe disposal of laboratory chemical wastes.
12. Decontamination and safe disposal of microbial wastes.
13. To ensure safe storage of dangerous/inflammable chemical reagents.
14. Any other duties assigned to him by the Food Analyst from time to time.


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Andaman & Nicobar Administration
सचिवालय, पोर्ट ब्लेयर, सेक्रेटारियट, पोर्ट ब्लेयर
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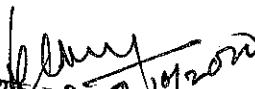
SCHEDULE- II

RECRUITMENT RULES FOR THE POST OF LABORATORY ASSISTANT (FOOD LAB) IN THE OFFICE OF THE COMMISSIONER OF FOOD SAFETY, A & N ADMINISTRATION

1.	Name of Post	Laboratory Assistant (Food Lab)
2.	No. of Post	02 (Two) 2020* (Subject to variation dependent upon workload)
3.	Classification	General Central Services Group-'C', (Non-Gazetted/Non-Ministerial)
4.	Scale of Pay	Level-3, in Pay Matrix (Rs. 21700-69100).
5.	Whether Selection or Non-Selection Post	Selection
6.	Age limit for direct recruitment	Male- 18-33 yrs. & Female- 18-38 yrs. (The upper age is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K States, Lahaul and Spiti Districts and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Laksha Dweep).
7.	Educational and other qualifications required for direct recruitment	Essential:- 1. XIIth Std. (Senior School Certificate Examination) passed from a recognized Board/Institute/University with Science subject. 2. Diploma in MLT 02 Years course from a recognized institution. Desirable:- Two (2) years' experience in Laboratory from a Clinic/Hospital.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not Applicable


10/2/2020
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Andaman & Nicobar Administration
साँचा/सं. 10/2/2020
3/3/2020

9.	Period of probation, if any	2 (Two) years Note: - In case of direct recruitment the selected candidates shall undergo mandatory induction training of at least two weeks duration. Successful completion of the training is a pre-requisite for completion of probation."
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	Deputation/promotion failing which by Direct Recruitment
11.	In case of recruitment by promotion/ deputation/absorption, grades from which promotion/deputation/ absorption is to be made	<p>Promotion:-</p> <p>Officers of the Central Govt., State Govt. or Union Territories</p> <p>(a) (i) Holding analogous posts on a regular basis in the parent cadre or department Or (ii) with 03 years service rendered after appointment to the posts on a regular basis in Level-1 in pay matrix Rs. 18000-56900 Or equivalent in the parent cadre or department; and</p> <p>(b) Possessing at least two years experience in laboratory works.</p> <p>Note:-</p> <p>The departmental Field Assistant in Pay Level - 1 in Pay Matrix Rs. 18000-56900 with 03 years of regular service in the grade and having the educational qualifications and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the department candidates is selected for appointment to the post, it shall be treated as having been filled by promotion.</p>
12.	If a DPC exists, what is its composition?	<p>Group 'C' DPC consisting of :-</p> <ol style="list-style-type: none"> 1. Commissioner Food Safety – Chairman 2. Joint Commissioner (Food Safety) – Member 3. Director (CS & CA) – Member 4. Assistant Secretary (Health) - Co-opted member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable


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 511920

ANNEXURE TO SCHEDULE- II

DUTIES AND RESPONSIBILITIES FOR THE POST OF LABORATORY ASSISTANT (FOOD LAB)


1. To prepare food samples for analysis.
2. To weigh/measure exact quantity of food samples for analysis parameter wise.
3. To prepare chemicals, reagents required for food analysis.
4. To assist Laboratory Technician/ Food Analyst in analysis work.
5. To prepare cultures require for analysis
6. To sterilize and proper maintenance of analytical equipments.
7. To disinfect all sections and all equipments handling microbiological analysis of food samples.
8. Maintenance of analysis equipments, machineries, instruments, glasswares and analyzing table.
9. Any other duties as assigned by the Food Analyst/Laboratory Technician from time to time.

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10/10/2020
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अणुमान तथा निकोबार प्रशासन
Andaman & Nicobar Administration
सचिवालय पाठ भवन, Secretariat Post Blair
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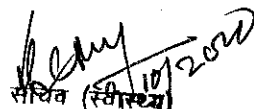
SCHEDULE- III

**RECRUITMENT RULE FOR THE POST OF FIELD ASSISTANT IN THE OFFICE
OF THE COMMISSIONERATE OF FOOD SAFETY, A & N ADMINISTRATION**

1.	Name of Post	Field Assistant
2.	No. of Post	04 (Four) 2020* (Subject to variation depending upon the workload)
3.	Classification	General Central Services Group-'C', (Non-Gazetted/Non-Ministerial)
4.	Scale of Pay	Level-1 in Pay Matrix (Rs. 18000-56900)
5.	Whether Selection or Non-Selection Post	Not Applicable
6.	Age limit for direct recruitment	Male- 18-33 yrs. & Female- 18-38 yrs. (The upper age is relaxable for departmental candidate upto 40 years in accordance with the instructions/orders issued by the Central Government) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K States, Lahaul and Spiti Districts and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Laksha Dweep).
7.	Educational and other qualifications required for direct recruitment	Xth Std. (Secondary School Examination) passed from a recognized Board/Institute.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not Applicable.
9.	Period of probation, if any	(Two) years Note:- A mandatory induction training of at least two weeks duration is required


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Andaman & Nicobar Administration
साथिका, पोरबंदर, सेक्टर-१०६, पुणे, महाराष्ट्र
१०/१०

		to be completed within the probation period. Successful completion of the training is a pre-requisite for completion of probation.”
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods	100% by direct recruitment
11.	In case of recruitment by promotion deputation/transfer, grades from which promotion/deputation/transfer is to be made	Not Applicable
12.	If a DCC exists, what is its composition?	Group 'C' DCC consisting of :- 1. Commissioner Food Safety - Chairman 2. Joint Commissioner (Food Safety) - Member 3. Director (CS & CA) - Member 4. Assistant Secretary (Health) - Co-opted member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

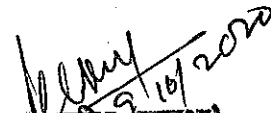

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सचिवालय, पोर्ट ब्लेयर / Secretariat Port Blair
दिनांक 20/07/2020

ANNEXURE TO SCHEDULE- III

DUTIES AND RESPONSIBILITIES FOR THE POST OF FIELD ASSISTANT

It shall be the duty of Field Assistant to assist the Food Safety Officers in the field and office in the following manner.

1. He shall carry the sampling bag/kit to the field whenever a Food Safety Officer visits field for collecting food samples for its analysis.
2. To assist the Food Safety Officers to prepare for sampling (washing and cleaning of sample bottle, mixing, opening the food packets and bag etc.)
3. To assist the Food Safety Officers in packing, labeling, wrapping and sealing of the food samples.
4. As a messenger of Food Safety Officers the Field Assistant has to carry the sample to food lab and to hand over the same to the Food Analyst along with other official documents.
5. The Field Assistant attached to Food Safety Officers is considered as an independent witness and he has to attend the court of law for giving evidence in respect of Food Adulteration cases.'
6. To assist Food Safety Officers while making seizures.
7. Proper maintenance of various field test kits.
8. To carry out other duties as assigned to him by the Food Safety Officer/ Designated Officer.


9/10/2020
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