

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
सचिवालय/SECRETARIAT

Port Blair, dated the June, 2023

**DRAFT NOTIFICATION**

No. -----F. No. 6-1(9)/2018-MPH(Ayah)-In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14-3/60-ANL dated 11<sup>th</sup> April, 1960 and in supersession of Administration's Notification No.143/24-2/86-MPH dated 22<sup>nd</sup> February, 1988, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby makes the following Rules regulating the method of recruitment of Group 'C' (Non-Gazetted/ Non Ministerial) post of **Ayah** borne in the establishment of Directorate of Health Services, Andaman & Nicobar Administration, namely:-

**1. Short Title and Commencement:-**

- i. These Rules may be called the Andaman and Nicobar Administration Group-'C' (Non-Gazetted/Non Ministerial) Post of **Ayah** in the Directorate of Health Services Recruitment Rules, 2023.

(ii) This shall come into force on the date of its publication in the Official Gazette.

**2. Number of Posts, Classification and Scale of Pay:-**

The number of Posts, Classification and the scale of pay attached thereto, shall be as specified in Column 2 to 4 of the Schedule annexed thereto.

**3. Method of Recruitment, Age Limit and Other Qualification:-**

The method of recruitment, age limit, educational qualifications and other matters relating to the said post shall be as specified in Column 5 to 13 of the attached schedule.

**4. Initial Constitution of the service:-**

The **Ayah** working on regular basis under the Health Department of this Administration as on the date of publication of this rules in the Official Gazette, their services shall be deemed to have been appointed under these rules and they shall be members of the service.

**5. Disqualification:-**

**No person-**

- a. Who has entered into or contracted a marriage with any person having a spouse living.

**OR**

(b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor (Administration), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for doing so, exempt any person from the provision of these Rules.

**6. Powers to Relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing, if necessary, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving:-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes/Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**By order and in the name of Lieutenant Governor,  
Andaman and Nicobar Islands.**

**Assistant Secretary (Health)**

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**SCHEDULE**

**SCHEDULE TO RECRUITMENT RULE FOR THE POST OF 'AYAH' IN THE  
ANDAMAN AND NICOBAR HEALTH DEPARTMENT**

1.	Name of Post	<b>AYAH</b>
2.	No. of Post	134* (One Hundred Thirty Four) 2023* (Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non-Gazetted/Non-Ministerial
4.	Level in the Pay Matrix	Level – 1 (Rs. 18000 - 56900)
5.	Whether selection Post or non-selection Post?	Not Applicable

6.	Age limit for direct recruitment	<p>18-38 Years.</p> <p>The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Government.</p> <p><b>Note:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J &amp; K State, Lahaul &amp; Spiti District and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep)</p>
7.	Educational and other qualifications required for direct recruitment	<p><b>Essential:-</b></p> <p>Must have passed Secondary School Examination (Xth) standard from a recognized Board/ Institution.</p> <p><b>Desirable:</b></p> <p>Experience of working as Ayah/Female Attendant in a registered Hospital/Health Institution.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not Applicable
9.	Period of probation, if any.	<p>2 (Two) years</p> <p><b>Note:</b> - "In cases of direct recruitment there is a mandatory induction training of at least two weeks duration. Successful completion of the training is a pre-requisite for completion of probation."</p>
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of posts to be filled by various methods	100% by direct recruitment
11.	In case of recruitment by promotion/deputation/absorption/transfer grades from which promotion/deputation/transfer is to be made	Not applicable

12.	If a DPC exists, what is its composition?	<b>Group 'C' DCC (For considering confirmation)</b> 1. Director of Health Services Chairman 2. Joint Director (AH & VS) - Member 3. Medical Superintendent, BGHE - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

**ANNEXURE TO SCHEDULE**

**DUTIES AND RESPONSIBILITIES FOR THE POST OF 'AYAH'**

1. She will receive patients on admission and assist the patient in getting into or out of the bed.
2. She will attend the personal hygiene of patients, washing and cleaning teeth, changing clothing, giving enema etc.,
3. She will help in feeding patients and giving water to patients.
4. She will make beds for ambulatory patients and assist the Nurse in making beds of non-ambulatory cases.
5. She will prepare the patients for operations, laboratory, X-Ray and other clinical investigation.
6. She will transport patients to various departments in the hospital.
7. She will assist the Nurse or Doctor in diagnostic and treatment procedures.
8. She will assist in collection and handling of pathological procedures.
9. She will assist the Nurse in receiving supplies by coordinating with other departments of the hospitals and in carrying message to other departments and individuals in the hospital.
10. She will assist the Nurse in getting supplies from laundry disinfecting mattresses and dispatching unclean linen to the laundry.
11. She will clean and do dusting beds, door, windows and other furniture. She will assist in debugging and pest control of Wards.
12. She will assist sterilization of instruments, appliances and dressing and dressing post operative wounds.
13. She will render assistance to patients in case of emergency.
14. She will prepare dead bodies, arrange their transportation to the mortuary and assist in terminal disinfection.
15. She will carry any other duty that may be assigned to her superiors from time to time.