Society for Promotion of Vocational & Technical Education [SOVTECH], A & N Islands
DBRAIT Campus, Port Blair

VACANCY NOTICE

Advertisement No. SOV/3-46/SDC(DCO)/2017 (Vol-I)/184 Dated 17th Sep, 2021

SOVTECH invites applications from eligible candidates for filling up of the following posts in A & N State Data Centre purely on contract basis. The selection of candidates would be made through written test followed by skill test.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name Of Post</th>
<th>No. Post(s)</th>
<th>Consolidated remuneration per month (in Rs)</th>
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<tbody>
<tr>
<td>1</td>
<td>Server &amp; EMS Administrator</td>
<td>01</td>
<td>43000/-</td>
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<td>2</td>
<td>Network Administrator</td>
<td>01</td>
<td>35000/-</td>
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<td>3</td>
<td>Database Administrator</td>
<td>01</td>
<td>35000/-</td>
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<td>4</td>
<td>System Engineer</td>
<td>02</td>
<td>25000/-</td>
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<td>5</td>
<td>BMS Engineer</td>
<td>02</td>
<td>25000/-</td>
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<tr>
<td>6</td>
<td>Helpdesk Executive</td>
<td>03</td>
<td>21000/-</td>
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<td><strong>Total</strong></td>
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<td><strong>10</strong></td>
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The details of posts, Eligibility criteria viz., Essential qualification, Experience, Age, Roles and responsibility and terms and conditions are given below:

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<tr>
<th>S.N</th>
<th>Resource-Role</th>
<th>Eligibility Criteria</th>
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<tbody>
<tr>
<td>1</td>
<td>Server &amp; EMS Administrator (Pay Rs 43,000/-)</td>
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**Essential Qualifications:**
- Qualification: B.E/B.Tech in CSE /IT OR
- Diploma in CSC/IT with BCA OR
- B.Sc. (Computer Science) OR
- MCA

**Experience:**
- 8+ years of experience in IT firm out of which at least 3 years work experience in handling servers and EMS tools in any Tier-I, Tier-II or Tier-III Data Centre.

**Age:** Not exceeding 40 years (As on 30.09.2021)

**Desirable:** OEM certification (MCP/MCSE/ RHCSA etc)

**Duties and responsibilities:**
- Overall responsibility of Server and EMS (Enterprise Management System) domain in A & N SDC.
- Installation of operating systems (Windows/ Linux) in Data Center Server Environment
- Hardening of servers (service pack & patch updation and firmware updates)
- Installation and configuration of IIS/DNS/DHCP/FTP/ADS service
- Configuration and managing of EMS tools.
- Installation of Backup and anti-virus client
- Installation and configuration of EMS Agent
- Vulnerability assessment of servers and fixing it
- Maintaining license details of servers
- Performing routine maintenance activities
- Updation of planned & preventive maintenance registers
- Logging call with vendor for faulty component replacement
- Resolving EMS incident assigned to them
- Monitoring of server logs and performance tuning.
- Checking health of all devices in Spectrum EMS server
- Coordinate with respective OEMs
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<tr>
<th>S.N</th>
<th>Resource-Role</th>
<th>Eligibility Criteria</th>
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<tbody>
<tr>
<td>2</td>
<td>Network Administrator (Pay Rs 36,000/-)</td>
<td><strong>Essential Qualifications:</strong></td>
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<td>• Qualification: B.E/B.Tech in CSE /IT OR</td>
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<td>• Diploma in CSC/IT with BCA OR</td>
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<td>• B.Sc. (Computer Science) OR</td>
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<td><strong>Experience:</strong></td>
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<td></td>
<td>• 3+ years of work experience in any Tier-1/ Tier-2 Data Centre networking OR</td>
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<td>• 5+ years of work experience in Networking operations.</td>
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<td><strong>Age:</strong> Not exceeding 40 years (As on 30.09.2021)</td>
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<td><strong>Desirable:</strong></td>
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<td>- OEM certification (CCNA/CCNP)</td>
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<td>- Working knowledge in HP network devices</td>
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<td><strong>Duties and responsibilities:</strong></td>
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<td></td>
<td></td>
<td>• Installation and configuration of networking devices (Core Routers/Core Switches) in A &amp; N State Data Center</td>
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<td>• Managing IPS/Firewall including patch up- dation and creation of ACL</td>
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<td>• Checking health of all Networking devices in Spectrum EMS server</td>
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<td>• Monitoring utilization of Networking devices and internet bandwidth usage</td>
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<td>• Logging call with vendor for any issues with devices</td>
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<td>• Monitoring / Analysing device's log</td>
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<td></td>
<td>• Creating and configuration of VLAN network</td>
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<td></td>
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<td>• Checking IPS signature and updation status</td>
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<td>• Maintaining/ updating IP address list assigned to the devices</td>
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<td>• Backup of configuration periodically / before change in configuration</td>
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<td>• Resolving EMS incident assigned to them</td>
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<td>• Coordinate with respective OEMs</td>
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<td>• Monitoring ISP availability.</td>
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<td>3</td>
<td>Database Administrator (Pay Rs 35,000/-)</td>
<td><strong>Essential Qualification:</strong></td>
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<td>• Qualification: B.E/B.Tech in CSE /IT OR</td>
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<td>• Diploma in CSC/IT with BCA OR</td>
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<td><strong>Experience:</strong></td>
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<td>• Experience: 5+ years of experience in IT firm. Out of which at least 3 years work experience in</td>
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<td>Database in any Tier-I, Tier-II or Tier-3 Data Centre</td>
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<td>4</td>
<td>System Engineer (Pay Rs 25,000/-)</td>
<td><strong>Age:</strong> Not exceeding 40 years (As on 30.09.2021)</td>
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<td><strong>Desirable:</strong> OEM certification (OCP/MCDBA)</td>
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<td><strong>Duties and responsibilities:</strong></td>
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<td>• Installation and configuration of Database (MSSQL / MYSQL / ORACLE etc) in Windows/Linux/Unix Server environment.</td>
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<td>• Creation of Database instances, creation of user authentication</td>
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<td>• Deployment &amp; configuration of applications in already installed DBs.</td>
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<td>• Management of database health and logs</td>
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<td>• Responsible for taking and managing database backup &amp; restoration.</td>
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<td>• Importing / exporting database data</td>
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<td>• Checking connection between application and database server while hosting applications</td>
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<td>• Database performance tuning</td>
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<td>• Resolving EMS incident assigned to them</td>
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<td>• Coordinate with respective OEMs</td>
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<td>• Installation of Backup and anti-virus client in Servers</td>
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<td>• Installation and configuration of EMS Agent</td>
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<td>• Performing maintenance activities</td>
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<td>• Logging call with vendor for faulty component replacement</td>
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<td>• Resolving EMS incident assigned</td>
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<td>• Coordinate with respective OEMs</td>
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<td>5</td>
<td>BMS Engineer (Pay Rs 25,000/-)</td>
<td>Essential Qualifications:</td>
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<td>• B.E/B.Tech in any Discipline with 3+ years of relevant experience out of which at least 2 years work experience in Data Centre in any Tier-1/Tier-II/Tier-III Data Center</td>
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<td>• Diploma in Engineering in any Discipline with 5 + years of relevant experience out of which at least 2 years experience in any Tier-1/Tier-II/Tier-III Data Center</td>
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<td>Age: Not exceeding 40 years (As on 30.09.2021)</td>
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<td>Duties and responsibilities:</td>
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<td></td>
<td>• Overall responsibility of Physical security of the Data Center facility</td>
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<td>• Monitoring and maintenance of temperature at desired level at all operations area including Farm Area.</td>
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<td>• Check and response BMS alert and generating reports</td>
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<td>• CCTV monitoring and backing up of CCTV recording</td>
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<td>• Maintaining access control cards</td>
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<td>• Servicing of comfort AC, PAC, UPS, battery, etc</td>
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<td>• Performing preventive maintenance of all Non-IT devices (UPS, DG, PAC, CCTV, Fire suppression system, VESDA, RRS, WLD, etc)</td>
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<td>• Refilling diesel and maintaining consumption Report</td>
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<td>• Coordinate with respective OEMs/Vendors for Carrying out AMC/ maintenance.</td>
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<td>• Resolving EMS, Civil incidents assigned</td>
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<td>6</td>
<td>Helpdesk Executive (Rs 21,000/-)</td>
<td>Essential Qualifications:</td>
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<td>• B.E/B.TECH/Diploma in Engineering/BCA</td>
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<td><strong>Experience:</strong></td>
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<td>• 3+ years relevant experience out of which at least 2+ years of experience in any Data Centre</td>
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<td><strong>Age:</strong> Not exceeding 40 years (As on 30.09.2021)</td>
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<td><strong>Duties and responsibilities:</strong></td>
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<td>• Single point of contact for all incidents and service requests through phone or helpdesk email ID at the SDC.</td>
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<td>• First level analysis of all incidents and assigning it to appropriate Engineers to resolve the problems</td>
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<td>• Updating user departments and resolving manually raised calls</td>
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<td>• Updating knowledge base for all known problems</td>
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<td>• Continuous monitoring of all IT infrastructures via EMS console</td>
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<td>• Referring escalation matrix to log call with Vendor</td>
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<td>• Generating EMS incident reports</td>
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<td>• Continuous monitoring of EMS Helpdesk interface to check any new incidents</td>
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<td>• Monitoring connectivity via EMS spectrum topology</td>
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**METHOD OF SELECTION:**

- The Selection will be made through a written test which will be held for the eligible candidates on 16th – 17th Oct, 2021. Skill test in the relevant field will be held for the posts on 18th – 19th Oct, 2021.
- The Written Test will carry maximum marks 30.
- The skill test will carry maximum marks 70.

**TENURE OF CONTRACT:**
The period of contract shall be for Five Years renewable on yearly basis based on performance.

**GENERAL CONDITIONS:**

- A Candidate may apply for more than one post.
- The candidate who can join immediately after selection will be given preference.
- The candidates needs to apply online by visiting the url – https://erecruitment.andaman.gov.in or may also apply through eDweep Kendra (CSC) by paying usual charges for scanning and uploading the documents. The online application will be active from 8 A.M on 19.09.2021.
• All relevant documents in support to the essential qualification, desirable qualifica-
tion like Educational Certificate, Mark Sheets, Age Proof and Experience Cer-
tificate should be uploaded along with the applications.
• The last date of submission of application (online) is 02.10.2021 by 4.00 PM.
• Applications received after the due date and time shall not be considered.
• The syllabus for written test and skill test is enclosed as Annexure A.
• Society for Promotion Vocational & Technical Education (SOVTECH) reserves the
right in all respect regarding filling up the post and the decision. Its decision will
be final and binding.
• In case it is detected at any stage of recruitment that a candidate does not fulfil
the eligibility norms and/or that he/she has furnished any incorrect/false infor-
mation, his/her candidature will stand rejected.
• The candidates are advised to go through the requirements of educational quali-
fication, age etc. carefully and satisfy themselves that you are eligible before ap-
ppearing for the interview.
• The decision of SOVTECH in all aspects pertaining to the application, its ac-
cceptance or rejection, conduct of interview and at all consequent stages culmi-
nating in selection or otherwise of any candidate shall be final and binding on all
concerned. SOVTECH reserves its right to alter/modify any condition laid down
in this vacancy notice or any backend process for conduct of selection during its
various stages as warranted by an unforeseen circumstances arising during the
course of this process or as deemed necessary by SOVTECH at any stage.
• Applicants should note that some of the above posts may involve work of arduous
nature and in shifts.

ACTION AGAINST MISCONDUCT:

i) Candidates are advised in their own interest that they should not furnish any
documents/information that are false, tampered, fabricated, having overwriting,
having correction marks and they should not suppress any material information
while filling up application.

ii) At any stage of recruitment or later, if a candidate is or has been found guilty of
any misconduct during the selection process, in addition to rendering him-
selves/herself liable to legal/criminal prosecution, will also become liable to be:

a) Disqualified from the selection process and/or
b) Debarred either permanently or for a specified period from any examina-
tion/recruitment and/or
c) Discharged/removed/dismissed from service, if the act of misconduct comes to
notice after his/her appointment to the roll of SOVTECH.

Executive Officer
Annexure A

SYLLABUS FOR WRITTEN AND SKILL TEST FOR SELECTION OF OPERATIONS STAFF OF A & N STATE DATA CENTRE

Time allowed for written test (Multiple Choice Questions): 30 minutes

Name of the post: Server & EMS Administrator

Syllabus for written test

- 2008 R2 Domain Name System v6.1
- EMS tools
  - CA Spectrum 9.2
  - CA Service Desk R12.6
  - CA eHealth v6.3
- SNMB Agents
- Administration of Active Directory Server v6.1
- 2012 R2 Based FTP
- 2008 and 2012 based Update Management in Windows servers
- Win 2008 and 2012 Server Hardening
- Administration of Veritas Netbackup 7.7.3
- Administration of Trendmicro Antivirus Enterprise Edition 5.4

Syllabus for Skill test

1. Install and Configure Windows Server 2012 OS (**Duration 45 min**)
2. Configure IIS 8.5 in Windows server 2012 Operating System and host one demo Application (**Duration 60 min**)
3. Enable iSCSI Storage (**Duration 30 min**)
4. Enable Hyper-V (**Duration 30 min**)
5. Format IBM TS3310 Storage v7 LTO4 Tape Commands and restart services using cmd prompt (**Duration 20 min**)
6. Add a new Device/Server in EMS tool (CA Spectrum) (**Duration 20 min**)

Name of the post: Network Administrator

Syllabus for written test

1. Virtual Local Area Network (VLAN)
   - Creating VLAN
   - VLAN ACL
   - VTP
   - Trunking
2. OSI Layer
3. IP Addressing and Subnetting
4. Network Devices and its functions
5. Routing Protocols
Static Route
- OSPF
- EIGRP

6. Access Control List (ACL)
- Types of ACL and its application

7. Network Address Translation (NAT)
- Static NAT
- Dynamic NAT
- PAT

8. Spanning Tree Protocol (STP)
- BPDU
- RSTP
- MSTP

**Specification of Devices**
- HP Router MSR5040
- HP App Switch 5500
- HP Core switch 7500
- Firewall Secpath 1000E
- Radware IPS DefencePro

**Syllabus for Skill Test**
1. Crimping of Ethernet cable (Straight and cross cable). *(Duration 20 min)*
2. Configure 2 Routers (MSR 2010) R1 and R2. Connect R1 to with 2 hosts H1 and H2 and connect R2 to host H3. Allow ping access of H3 to H2 with ping restriction to H1. *(Duration 45 min)*
Name of the Post: Database Administrator

Syllabus for Written Examination

- Introduction of MS SQL SERVER Architecture
  - Components of MS SQL Server
  - SQL DB Files
  - Transaction Isolation Levels
  - System Databases
- SQL SERVER Installation
  - System Requirements for MS SQL 2017
  - SQL server upgrade and Patching
- SQL Server Backup & Restore:
  - Recovery Models
  - Types of Backups including Copy only
  - Types of Database Restore
  - Data Import & Export
- Security Concepts in SQL
  - SQL Server Authentication vs Windows Authentication
  - Logins & Users of SQL Server
  - Understanding SQL Server fixed database roles
- Performance Tuning
  - Understanding Database indexes
  - Understanding SQL Server Profiler
- Basic of Advanced SQL Server Technology
  - Log Shipping
  - Database Mirroring
  - Clustering
- Introduction to MySQL
  - Basic SQL
  - Managing Users and Privileges
  - Backing Up and Restoring MySQL Databases

Syllabus for Skill Test

**MS SQL**

1. Install and configure Default instance of SQL Server (Duration 45 min)
2. Restore Database DB1 backup file (Duration 5 Mins)
3. Add another Database DB2 mdf file (Duration 5 Mins)
4. Create a Login to connect and perform DML operation on DB1 (Duration 10 Mins)
5. Create Maintenance Plan to automate backup process to take Full (daily once), Differential (daily twice) and Log backup (every 2 hours) for Database DB1 (Duration 20 mins)
**MySQL**

1. Install and configure MySQL DBMS *(Duration 30 min)*
2. Create a database DB1 and restore data from a dump backup file. *(Duration 10 Mins)*
3. Create a user to connect to DB1 and grant permission to perform DML operation *(Duration 10 mins)*
4. Take the backup of DB1 *(Duration 10 mins)*
5. Write a script and schedule to automate the backup process to take daily backup *(Duration 20 mins)*

**Note:**

- MS SQL Database Version 2008 R2 and 2017
- MySQL Version 5.5
- Platform: Windows OS

**Name of the post : System Engineer**

**Syllabus for written examination**

- Windows Operating Systems (Win 7, 2008 R2 and 2012 R2)
- Application Hosting in IIS (IIS 8.5)
- Active Directory Service v6.1
- DNS server
- Basic System Hardware (IBM HS22, HS23)
- Basic Understanding IPv4 Addressing
- Netbackup (Veritas Netbackup 7.7.3)
- Antivirus (Trendmicro Antivirus Enterprise Edition 5.4)

**Syllabus for skill test**

1. Assemble a CPU and power on and update BIOS configuration *(Duration 45 min)*
2. Install and configure Windows 7 OS *(Duration 30 min)*
3. Assign IP in System *(Duration 5 min)*
4. Show Overview of Storage in System and Create a drive with 50GB *(Duration 15 min)*
5. Configure the following in Veritas Netbackup 7.7.3 tool *(Duration 10 min)*
   - Assign new Volume Pool
   - Create a new Backup policy

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Page 11 of 13
Name of the post: BMS Engineer

Syllabus for written test

1. Working principle, Fault analysis & Troubleshooting technique of Electrical devices
   - Uninterrupted Power Supply (UPS)
   - Diesel Generator (DG)
   - Precision Air Conditioner (PAC)

2. Working principle, Fault analysis & Troubleshooting technique of Security Systems
   - Fire suppression system
   - Addressable fire panel
   - Very Early Smoke Detection Apparatus (VESDA)
   - Close Circuit Television (CCTV)
   - Rodent Repellent system (RRS)
   - Water level detection system (WLD)
   - Access control system (ACS)

3. Monitoring parameters of electrical devices such as Uninterrupted Power Supply (UPS), Diesel Generator (DG), Precision Air Conditioner (PAC) & Comfort Air Conditioner (CAC)

4. Monitoring parameters of Data Centre zones like server room, electrical room, UPS room etc.

5. Smart racks

Specification of Devices

- Uninterrupted Power Supply (UPS): 60 & 20 KVA, Emerson, model-7400M.
- Diesel Generator (DG): 82.5 KVA Cummins, Engine Model 6BT-5.9-G1.
- Precision Air Conditioner (PAC): 8.5 Ton Emerson, Model-PEx 130 EC WITH ICOM
- Fire suppression system: Model-Ravel – RE 120GR
- Addressable fire panel: Model – EST Quick Start
- Very Early Smoke Detection Apparatus (VESDA): Model - Siemens/XTRALIS, VLF-250-02
- Close Circuit Television (CCTV): Model - HIKVISION
- Rodent Repellent system (RRS): Model- Jayfire
- Water level detection system (WLD): Model - Jayfire
Syllabus for Skill Test

1. Fault analysis of 2.5 KVA Diesel Generator (DG), Engine Model No: 6BT-5.9-G1, Make: CUMMINS. (Duration- 20 Min)
2. Fault analysis of 8.5 ton Precision Air Conditioner (PAC), Model-PEX130EC with ICOM), Emerson make. (Duration- 15 Min)
3. Providing access rights to new visitor card and disabling access through Johnson control (JCI)P2000 V3.10 Express. (Duration- 10 Min)
4. Providing access to new visitor for specific location for defined time through Johnson control (JCI)P2000 V3.10 Express. (Duration- 10 Min)
5. Providing biometric access through Johnson control (JCI)P2000 V3.10 Express. (Duration- 10 Min)
6. Door control enabling and disabling process through Johnson control (JCI)P2000 V3.10 Express. (Duration- 10 Min)
8. Calibration of electrical device parameters through Johnson control (JCI) Metasys V5.2.0.5400 monitoring systems. (Duration- 15 Min)
9. Troubleshooting of EST(quick start) addressable fire panel, Water level detection system. (Duration- 20 Min)
10. Troubleshooting of S321-IP door controller. (Duration- 20 Min)

Name of the post: Helpdesk Executive

Syllabus for written test:

- Basic ITIL Concepts: Incident, ticket, service request, change request, problem request
- CA EMS tool: Availability, threshold, CPU utilization, memory utilization
- Basic Data Centre concepts: What is a server (blade and rack), router, Precision Air Conditioner, UPS, Diesel Generator, IPS, ISP, VESDA, FM200, Parameters for temperature and humidity in farm area

Syllabus for skill test:

1. Generate availability and e-health reports from CA Spectrum EMS tool (Duration 30 min)
2. Raise an incident ticket for parameters that have crossed the threshold limit on the EMS Monitoring tool. (Duration 20 min)
3. First level troubleshooting over phone for non-accessibility of application by a user. (Duration 10 min)

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