



निर्देशक एनिम्स का कार्यालय  
OFFICE OF THE DIRECTOR OF ANIIMS  
अंडमान निकोबार द्वीप समूह चिकित्सा संस्थान  
ANDAMAN & NICOBAR ISLANDS INSTITUTE OF MEDICAL SCIENCES  
अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION

Port Blair Dated 04/12/2021

**Vacancy Notice**

Andaman and Nicobar Islands Institute of Medical Sciences (ANIIMS), Port Blair invites online application for the posts mentioned below..

S.No	Name of the post	Number of posts	Consolidated Pay	Age Limit**	Essential Qualification
1.	• Section-In-Charge (Admin) • Section-In-Charge (Legal)	1 1	40000 40000	18-33 years for male 18-38 years for female	• Post Graduate in Finance or Hospital Administration or equivalent for 01 No. of post for section in charge • Graduate in Law or equivalent for 01 no of post of section in charge Desirable: M.B.A degree
2.	Section Executive	2	25000		Graduate with M.B.A as desirable qualification.
3.	Office Assistant	4	16500		MBA/MSc. in Hospital Management or equivalent PG from a recognized institution. Desirable: Min 01 year experience in office work.
4.	Storekeeper Cum Clerk	4	16500		12th Pass (Senior Secondary School Certificate examination) passed from recognized board/institution with diploma in computer application/certificate course.
5.	Data Entry Operator	9	25000		MCA/MSc. IT from a recognised institution. Desirable: Min 01 year experience
6.	MTS/ Office Attendant	9	12000		Graduate in any stream from a recognised institution. Desirable: Experience in housekeeping/Office work
7.	Deputy Librarian	1	30000		Master's Degree in Library & information science (M.Lib) Desirable: 01 year experience in the concerned field.
8.	Documentalist	1	25000		Bachelor's degree in library & information science. (B.Lib)
9.	Cataloguer	1	25000		Bachelor's degree in library & information science. (B.Lib)
10.	Library Assistant	1	25000		Bachelor's degree in library & information science. (B.Lib) Desirable: 01 year diploma in Computer application
11.	Library Attendant	2	16000		12th Pass with computer knowledge
12.	Care Taker	3	20000		12th Pass with 03 years Dip in Hotel management & housekeeping from a recognized institution Desirable: 01 year experience in the concerned field.
13.	Social Worker	2	25000		Master in Social works from a recognized institution
14.	Artist	1	20000		12th Pass with diploma in Fine Arts
15.	AV Technician	1	22000		12th pass with diploma in computer application. Desirable certificate course in Electronic and communications.
16.	Photographer	1	20000		12th pass with 01 year diploma in Photography and cinematography Desirable :- Minimum 02 years experience in the photography in the photography filed
17.	Dissection Hall Attendant	2	14500		10th Pass (Secondary school certificate examination) Passed from a recognized board/Institution. Willing to work with Anatomy specimen/Human Body Parts.
18.	Cytotechnologist	1	35000		BSc.MLT/ Diploma from a recognized institution with 05 years of experience in cytopathology. Desirable- Short term course in cytopathology
19.	Lab Technician	4	24500		MSc/B.Sc. in Medical Lab Technology or equivalent degree from a recognized institution. Desirable: Min 01 year experience
20.	Lab Assistant	8	17500		12th pass from recognized board/Institution. BSc in Medical Lab Technology/ Diploma in Medical Lab Technology (02 yr course from recognised institute) Desirable: Min 01 year experience
21.	OT Technician	1	24500		B.Sc in OT Technology from recognized institution. Desirable : 01year experience in the field.
22.	OT Assistant	2	16500		12th Pass certificate (Senior Secondary Certificate Examination) passed from recognized board/institute with science subject. Certificate course in OT technology/technician from recognised institute.
23.	OT Attendant	1	20000		Diploma in OT Technology or equivalent Desirable : 01 year experience
24.	Junior Radiographer	4	25000		1. 12th Pass (Senior Secondary Certificate Examination) passed from recognized board/institute. 2. Degree/Diploma in Radiography from recognized institution. Desirable : 1-2 years experience in the filed.

25.	Renal Technician	3	30000	<ol style="list-style-type: none"> <li>12th Pass (Senior Secondary Certificate Examination) passed from recognized board/institute</li> <li>Degree/Diploma in Dialysis Technology from recognized institution/ university with 2 years experience.</li> </ol>
26.	Staff Nurse	69	40000	<ol style="list-style-type: none"> <li>12th Pass (Senior Secondary Certificate Examination) passed from recognized board/institute</li> <li>Diploma in General Nursing, BSc. Nursing from a recognized institution/college.</li> <li>Should be registered with the nursing council.</li> </ol> <p>Desirable; Degree in medical &amp; surgical nursing /midwifery from a recognized school of nursing college.</p>

*\*\*Age Relaxation as per the A&N Administration Circular Order No.45/1998-PW dated 19<sup>th</sup> September, 2011 & No.45/96-PW, dated 6<sup>th</sup> June 2001.*

Interested eligible candidates should send their application in the prescribed format (available at official website of Andaman & Nicobar Administration [www.andaman.gov.in](http://www.andaman.gov.in), <http://andssw1.and.nic.in/aniims/>) along with the soft copies of relevant documents to Email:[aniimsapplication@gmail.com](mailto:aniimsapplication@gmail.com)

- The completed application should have required supporting i.e copies of academic qualification, experience certificate, Photo ID. Incomplete application will stand cancelled/rejected.
- The above posts are purely on contractual basis.
- The number of vacancies is subject to change without prior intimation (increased/decreased/ cancelled).
- Last date for receiving the completed application online is 10/12/2021 till 4:00 PM. No application will be entertained after last date of receipt.
- Decision of the competent authority regarding selection of candidate will be final and no further representation will be entertained in this regard.
- Contact number: 03192-233396/03192-230258

**NOTE:-**

- The schedule of the interview will be updated on the ANIIMS website <http://andssw1.and.nic.in/aniims/>

-Sd-

Chairman, Recruitment Cell

-Sd-

Director, ANIIMS

Application No:.....  
(Office use only)

**RESUME**  
**[Format of Application]**

To  
The Director ANIIMS  
Office of the Director  
Atlantia Point, Port Blair

Recent Passport  
size Photograph

**Applied for the Post :** \_\_\_\_\_

1	Name in block letters			
2	Father's / Husband's Name			
3	Male /Female			
4	a) Date of Birth (proof to be enclosed)	Date	Month	Year
	b) Age as on 10/12/2021	Years	Months	
5	Nationality			
6	Educational Qualification (proof to be enclosed)			
7	Experience / employment (if any) (proof to be enclosed)			
8	Postal address for communication with active mobile no. & email address			
		Mobile : _____ Email : _____		
9	Any other relevant information			

**Declaration**

I do hereby declare that the particulars furnished above by me are correct and nothing has been concealed. If information furnished above is found to be false at any stage, my candidature/ selection for the above mention post is liable to be cancelled.

**Place :**

**Date:**

**Signature of the candidate**

**Name :**

**Terms and Conditions**

- The engagement will be purely on contract basis, no other regular service benefits will be admissible. The candidates will not have any right to claim for regular engagement.
- The Selection Committee has the right to accept/ reject any application without assigning any reason and no correspondence in this matter will be entertained.



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ANDAMAN & NICOBAR ADMINISTRATION

(i)	Name in block letters	
	Father's / Husband's Name	
ENCLOSURES		
SI. No	Name of the Enclosures	No. of Enclosures
1.	Birth Certificate / Age Proof Certificate (Xth Pass)	
2.	Mark Sheet for class X	
3.	Pass Certificate of class X	
4.	Marks Sheet for class XII	
5.	Pass Certificate of class XII	
6.	Mark sheet of UG for all semesters	
7.	Provisional / Degree Certificate of UG	
8.	Mark sheet of PG for all semesters	
9.	Provisional / Degree Certificate of PG	
10.	Experience certificate	
11.	Aadhar card	
12.		
13.		
14.		
<b>Total documents submitted in figure</b>		

**Signature of Applicant**