To,

All Appointing Authorities/HoDs
A & N Administration.

Sub: Filling up of vacancies in various departments –reg.

Sir/Madam,

I am directed to inform that status report on vacancy position of various departments of the Administration under direct recruitment has been reviewed by the Hon'ble Lt. Governor and has directed that all the departments would have to expedite recruitment of all vacant posts in time-bound manner, particularly the Group B(NG) and Group C posts.

Further, regarding sub judice cases owing to litigation, it is suggested that the concerned departments may sought advice from the Law department of the Administration for filling up of vacant post and on the basis of the advice, the department may take necessary action to fill up the above vacant post in a time bound manner in wider public interest and public service delivery.

Yours faithfully,

[Signature]

Assistant Secretary (R&E)

Copy to:-

1. P.A to Secretary to HLG for kind information of HLG.
2. Sr. PS to Chief Secretary for kind information of Chief Secretary.
3. PA to Secretary (Pers.) for kind information of Secretary (Pers.).
4. The Deputy Secretary (Law), Secretariat with the request advice the department concerned as to how to move ahead in filling up of sub judice vacant posts for filing appeals wherever necessary.

[Signature]

Assistant Secretary (R&E)
The report for each Meritorious, Higher Secondary Level, Graduate Level, Junior Engineer, Senior Engineer and Senior Scientist posts shall be

Attach each copy of the noticed RFP and RPSG against post with the proposal.

N.B. Deemed abolished post included in the Clear Vagancy should be informed in the Remarks column with reason.

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<th>SL</th>
<th>Name of Post</th>
<th>Name of Department</th>
<th>Name of Appointing Authority</th>
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Deetail proposal for filling up Common Category of post in respect of Level Examination.

Particulars showing details of vacancies available and action to be taken for filling up the same.

Annexure - "A"
To
All Heads of Department / 
Appointing Authority. 
Under A & N Administration.

Sub: - Proposal for Conduct of Common/Combined recruitment Examination 
regarding.

Sir / Madam,

I am directed to say that competent authority has desired that the 
vacancies of all common categories of different posts in various departments 
under this Administration should be filled-up expeditiously.

In this regard, attention is invited to this Administration’s letter No. 4-3/2021-R&E Cell dated 14.12.2021 (Copy enclosed).

All the Appointing Authorities/ Head of Departments are therefore 
requested to work-out and forward the vacancy position of each category of 
post, duly approved by Administrative Secretaries to Secretary (Personnel) in 
the prescribed proforma along with copy of RR of respective post and 
Reservation Roster for the concerned post, latest by 15.01.2022 positively.

If no proposal is received from any of the department within aforesaid 
date it will be presumed that there may be no such proposal/ vacant post of the 
said department and action in the matter be taken accordingly.

The Matter may be treated as MOST URGENT.

Yours faithfully,

Assistant Secretary (Rectt. & Exam)

Copy to: -
1. Sr. PS to Hon’ble Lt. Governor.
2. Sr. PS to Chief Secretary.
3. All Principal Secretaries/ Commissioner-cum-Secretaries/ Secretaries/ 
   Deputy Secretaries/ Assistant Secretaries A & N Administration.
4. All Sections/Cells in the Secretariat.