

F.No.4-3/2021-R&E Cell
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / SECRETARIAT

Port Blair, dated the 14th December, 2021

To,

All Appointing Authorities/HoDs
A & N Administration.

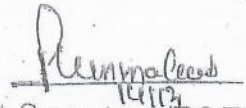
Sub: Filling up of vacancies in various departments -reg.

Sir/Madam,

I am directed to inform that status report on vacancy position of various departments of the Administration under direct recruitment has been reviewed by the Hon'ble Lt. Governor and has directed that all the departments would have to expedite recruitment of all vacant posts in time-bound manner, particularly the Group B(NG) and Group C posts.

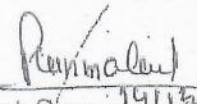
Further, regarding subjudice cases owing to litigation, it is suggested that the concerned departments may sought advice from the Law department of the Administration for filling up of vacant post and on the basis of the advice, the department may take necessary action to fill up the above vacant post in a time bound manner in wider public interest and public service delivery.

Yours faithfully,


Assistant Secretary (R&E)
09/12/21

Copy to:-

1. P.A to Secretary to HLG for kind information of HLG.
2. Sr. PS to Chief Secretary for kind information of Chief Secretary.
3. PA to Secretary (Pers.) for kind information of Secretary (Pers.).
4. The Deputy Secretary (Law), Secretariat with the request advice the department concerned as to how to move ahead in filling up of subjudice vacant posts for filing appeals wherever necessary.


Assistant Secretary (R&E)
09/12/21

Annexure – 'A'

Particulars showing details of vacancies available and action to be taken for filling up the same.

Detail proposal for filling up Common Category of post in respect of Level Examination.

Name of Department : _____

Name of Appointing Authority : _____

Sl. No.	Name of Post	Total Sanctioned Post	No of Post kept under Direct Recruitment	No. of clear vacancies under Direct Recruitment As on 01.01.2022	No of anticipated vacancies upto 31.12.2022	Total No. of Vacancies proposed to be filled (5+6)	Category wise distribution of vacancies proposed to be filled							Remarks
							UR	ST	OBC	EWS	PHC	MSP	ESM	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)

N.B.

Deemed abolished post included in the Clear Vacancy should be informed in the Remarks column with reason. Attach each copy of the notified RRs and Reservation Roster with the proposals.

Use separate forms for each Metric Level, Higher Secondary Level, Graduate Level, Junior Engineers, Skilled and Semi-Skilled posts.

Signature and Seal

F.No. 4-14/2021/R&E Cell
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / SECRETARIAT

Port Blair dated 23rd December, 2021

To
All Heads of Department /
Appointing Authority.
Under A & N Administration.

**Sub: - Proposal for Conduct of Common/Combined recruitment Examination
- regarding.**

Sir / Madam,

I am directed to say that competent authority has desired that the vacancies of all common categories of different posts in various departments under this Administration should be filled-up expeditiously.

In this regard, attention is invited to this Administration's letter No. 4-3/2021-R&E Cell dated 14.12.2021 (Copy enclosed).

All the Appointing Authorities/ Head of Departments are therefore requested to work-out and forward the vacancy position of each category of post, duly approved by Administrative Secretaries to Secretary (Personnel) in the prescribed proforma along with copy of RR of respective post and Reservation Roster for the concerned post, latest by 15.01.2022 positively.

If no proposal is received from any of the department within aforesaid date it will be presumed that there may be no such proposal/ vacant post of the said department and action in the matter be taken accordingly.

The Matter may be treated as MOST URGENT.

Yours faithfully,

Purnima Govind
23/12/21
(Purnima Govind)

Assistant Secretary (Rectt. & Exam)

Copy to: -

1. Sr. PS to Hon'ble Lt. Governor.
2. Sr. PS to Chief Secretary.
3. All Principal Secretaries/ Commissioner-cum-Secretaries/ Secretaries/ Deputy Secretaries/ Assistant Secretaries A & N Administration.
4. All Sections/ Cells in the Secretariat.

Purnima Govind
23/12/21
Assistant Secretary (Rectt. & Exam)