F. No. 1-1137/ANIIDCO/2014-15/II Dated 22 September, 2017

To

1. The Chief Editor,
   Daily Telegram,
   Port Blair.

2. The Chief Editor,
   Dweep Samachar,
   Port Blair.

Dear Sir,

Kindly arrange to publish the enclosed "Vacancy Notice" in "The Daily Telegram" and "Dweep Samachar" for two consecutive days on or before 25/9/2017 in normal column on usual payment basis.

Yours faithfully,

Sr. Manager (P&A) I/c
ANIIDCO LTD.

Encl. A/A.

Copy to:

1. The Officer In-charge, IP Division, Directorate of IP&T along with copy of "Employment notice" for publication of the same in any local daily for one day in normal column.

2. The Employment Officer, Employment Exchange, Port Blair and Employment Information and Assistant Commissioner, Mayabunder, Hut Bay, Car Nicobar, Nancowry and Campbell Bay along with a copy of Employment Notice for information.

3. The Deputy Manager (IT) for uploading the same on the website.

4. The Cashier, ANIIDCO for arranging payment to "The Daily Telegram" & "Dweep Samachar".

5. Accounts Section, ANIIDCO.

Sr. Manager (P&A) I/c
ANIIDCO LTD.
**ANDAMAN AND NICOBAR ISLANDS INTEGRATED DEVELOPMENT CORPORATION LIMITED (ANIIDCO)**

**VACANCY NOTICE**

Applications are invited for the following posts for Hombil Nest, Port Blair on contract basis as per the details given below.

<table>
<thead>
<tr>
<th>Name of Post</th>
<th>Assistant Manager-cum-Accountant</th>
<th>Housekeeping Supervisor</th>
<th>Cook</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Post</td>
<td>01 (one)</td>
<td>01 (one)</td>
<td>03 (three)</td>
</tr>
<tr>
<td>Pay</td>
<td>Consolidated salary of ₹ 35,000/- per month</td>
<td>Consolidated salary of ₹ 22,000/- per month</td>
<td>Consolidated salary of ₹ 20,000/- per month</td>
</tr>
<tr>
<td>Educational qualification</td>
<td>Graduate/03 years Diploma in Hotel Management.</td>
<td>Graduate with one year certificate course in Housekeeping/03 years Diploma in Hotel Management.</td>
<td>Minimum 10th pass.</td>
</tr>
<tr>
<td>Age limit</td>
<td>Not exceeding 35 years</td>
<td>Not exceeding 35 years</td>
<td>Not exceeding 35 years</td>
</tr>
<tr>
<td>Experience</td>
<td>Minimum 02 years experience in reputed Hotels/Resorts/Restaurant.</td>
<td>Minimum 02 years in housekeeping in a Hotels/Resorts.</td>
<td>Minimum 04 years experience in cooking of Indian, Continental, Chinese dishes.</td>
</tr>
<tr>
<td>Contract Period</td>
<td>Initially for one year, which can be extended based on satisfactory performance.</td>
<td>Initially for one year, which can be extended based on satisfactory performance.</td>
<td>Initially for one year, which can be extended based on satisfactory performance.</td>
</tr>
</tbody>
</table>

**Terms and Conditions for Engagement:-**

1. Travelling allowance/DA/free sea passage may be allowed as per the rule adopted by the Corporation.
2. The appointee shall be covered under the Performance Related Pay (PRP) Scheme.
3. The appointee shall be entitled for two and half days earned leave per completed month (30 days per year) and 8 days casual leave and 2 days restricted holidays in calendar year.
4. The crucial date for determining the age and other eligibility conditions like educational qualification and experience, etc shall be the last date prescribed for receipt of application.
5. The candidates who fulfill the requisite conditions mentioned above are required to apply in the prescribed format along with attested copies of educational qualification (Degree certificate/provisional certificate) and experience certificate. Age proof, etc. with two copies of passport size photographs in addition to one photograph pasted in the application format (total 3 photographs) (NB: Please write your name in capital letters on back side of the photograph). Addressed to the General Manager (P&A), ANIIDCO Ltd., Vikas Bhawan, Port Blair – 744101 and should reach this office latest by 31/10/2017 (5:00 PM).
6. The selection of candidate shall be based on Trade Test conducted by the Corporation. The Date, Time and Venue of the test and issue of hall ticket will be intimated to the eligible candidates.
7. Candidates must submit attested copies of degree certificate/provisional certificate as proof of educational qualifications and mark sheets alone shall not be accepted. The candidates must also submit documentary proof regarding age and experience duly attested falling which the application shall be summarily rejected.
8. The unsigned, incomplete applications, applications from ineligible candidates or applications received after due date and time shall be rejected forthwith.
9. The selected candidates will have to serve in any part of Andaman & Nicobar islands.
10. The appointment on contract basis doesn’t confer any right for regular appointment at any stage.
11. Further, the Corporation reserves the right to withdraw/cancel the vacancy notice/process at any stage.

**Format**

To

The General Manager (P&A),
ANIIDCO Ltd.,
Vikas Bhawan,
Post Box No. 180
Port Blair – 744101
A & N Islands.

Application for the post of

1. Name of candidate (in block letter)
2. Father/Husband's name
3. Male/Female
4. Date of birth
5. Age as on 31/10/2017
6. Educational qualifications
7. Nationality
8. Present postal address with telephone number
9. Residential address
10. Employment registration No., if any
11. Any other relevant information
12. Details of experience

**DECLARATION**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being found before or after the selection, my candidature/appointment on contract basis is liable for cancellation.

Place:
Date:

Name & Signature of Candidate
नियुक्ति के लिए नियम और शर्तें:
1. निगम द्वारा अनुपाल्य जाने पर धीम नियुक्तियाँ जारी नहीं।
2. नियुक्ति को कार्य नियम पर प्रदान करने पर फिर से निम्नलिखित नहीं किया जाएगा।
3. नियुक्ति प्राप्त करने के पूरे माह (30 दिन) में योग्य नियुक्ति दिन का अनिवार्य आवश्यक होगा।
4. अनुबंध के नियम और आदेश के संबंध में एवं अन्य समस्त प्रमाण पत्रों का निर्भर सम्बंधित विधि में आवश्यक होगा।
5. उम्मीदवार अपनी अलग अलग प्रतियोगिता में सम्भार अनिवार्य शैक्षणिक प्रमाणिक के साथ दर्ज करना चाहिए।
6. उम्मीदवार की रजिस्टर दिशा में अपनी जानकारी को लेकर अनुमति सिद्धांत से परीक्षित किया जाएगा।
7. उम्मीदवार अपनी शैक्षणिक प्रमाणिक की समानता अनिवार्य संबंधित विधि में आवश्यक होता है।
8. अनुबंध अथवा अन्य आदेशों के मुद्दे पर निर्भर नहीं किया जाएगा।
9. चयन के लिए गुणों उम्मीदवार का अनुमोदन नियोक्त शर्त के आधार पर अनुमति दी जाएगी।
10. उम्मीदवार अपने नियुक्ति पर यह निर्भर नहीं किया जाएगा।
11. उम्मीदवार नियुक्ति पर इस रोजगार सुनहरा को दायित्व का अधिकार हासिल कर लेंगे।
12. उम्मीदवार का आवेदन पर भी समय सम्पूर्ण संगठन के बाद निर्णय के होते हैं।

निवासी आवेदक का नाम तथा हस्ताक्षर