

A-32/1/2022-Perl-SectionII-Sectt

I/21394/2023

F.No. 48-34/2020-PW

**ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT**Port Blair, dated the 10th May, 2023.

To

All HODs/HoOs
A & N Administration,
Port Blair.

Sub:- Inviting of willingness from Stenographer (OG)/Personal Assistant/Private Secretary/Senior Private Secretary to be posted in the office of DRC, New Delhi-regarding.

Sir/Madam,

I am directed to inform that as per the Administration's Order No. 1125 dated 25.04.2023, Smti. Neethasha Rani, Personal Assistant posted in the Office of DRC, New Delhi has been transferred and posted to the office of the Executive Engineer(HQ), Electricity Department, Port Blair (on diverted capacity from the strength of DBRAIT, Port Blair). In her place one stenographic cadre staff is required to be posted at O/o the DRC, New Delhi.

It is therefore, requested that willingness from the staff of Stenographer (OG)/Personal Assistant/Private Secretary/Senior Private Secretary posted in your department may be obtained and forwarded to this Administration.

Further, it is to inform that the official on his/her posting at Delhi may not be provided with accommodation, but they will be entitled for HRA and all other allowance applicable in Delhi. The Medical facilities under CGHS shall also be provided to them during their posting in Delhi.

Yours faithfully

(A. Yesu Raj)
Assistant Secretary (Perl.)

Copy forwarded to the Assistant Manager (IT), Secretariat, A & N Administration, Port Blair with the request to upload the same in the official website.

Signed by A. Yesu Raj
Date: 10-05-2023 10:09:17
Assistant Secretary (Perl.)
Reason: Approved