

Form No.				
	SE(S)			

### APPLICATION FORM 2023-24

<b>Name of the Post :</b>	<b>SPECIAL EDUCATOR (S) (VI – X CLASS)</b>
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(FILL THE PARTIULARS IN BLOCK LETTERS)

1. FULL NAME															
2. FATHER'S NAME															
3. DATE OF BIRTH											(IN WORDS)				
	D	D	M	M	Y	Y	Y	Y							
4. AGE AS ON 20-03-2024	YEARS			MONTHS			DAYS			5. SEX :					
											MALE	FEMALE			
6. CRR NUMBER. (Mandatory)															
7. MAILING ADDRESS															
											PIN :				
8. PERMANENT ADDRESS															
											PIN :				
9. MOBILE NO.											10. EMAIL:				

SELF  
ATTESTED  
RECENT  
PHOTOGRAPH

11. Educational & Professional Qualification / Other	Board / University	Max. Mark	Marks obtained	Max marks allowed	Self Marking [4]+[3]x[5]	For Office use only
[1]	[2]	[3]	[4]	[5]	[6]	[7]
a. Sr.Sec (XII)				10		
b.i Integrated Graduation with B.Ed Special Education with RCI CRR Number.				60		
<b>OR</b>						
b.ii	Integrated Graduation in any stream with B.Ed (Gen)			30		
	Certificate / Diploma in Special Education with RCI CRR Number			30		
<b>OR</b>						
c Graduation in any stream				20		
c.i B.Ed (Special Educaiton) with RCI CRR Number				40		
<b>OR</b>						
c.ii	B.Ed (Genl)			10		
	Certificate / Diploma in Special Education with RCI CRR Number			30		
d. Post-Graduation				15		
e. Computer Knowledge				05		
f. Full time Experience @ 0.2. per month	No. of months _____			10		
	Part time Experience @ 0.1 per month		No. of months _____			
<b>TOTAL OUT OF 100</b>				<b>100</b>		

12. **UNDERTAKING BY THE APPLICANT:** (A) My health and family circumstances permit me and I am willing to serve in any Educational block of this UT. (B) Information given by me are true to the best of my knowledge and I am solely responsible for its accuracy. I am aware that it is an offence to furnish any false information or to suppress any material information herein for which criminal proceedings may be launched against me, besides cancellation of my candidature. (C) I have fully understood that this offer is purely on contract basis and there is no provision for any permanent appointment under Samagra Shiksha / Department of Education and this scheme does not provide any provision for regular appointment.

Date:							
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Place :					
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Full Signature of Applicant

**Candidate should get his/ her application verified by the Committee.**

#### RECEIPT /ACKNOWLEDGMENT

Received application for **SPECIAL EDUCATOR (S)** from Mr./ Ms./ Mrs. \_\_\_\_\_

vide form No \_\_\_\_\_ with \_\_\_\_\_ nos. of enclosures.

Date:							
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Office Seal

Signature of Receiving Officer

ENCLOSURES			
Sl. No	Name of the Enclosures	No. of Enclosures	(for office use only)
1	Birth Certificate / Age Proof Certificate (Xth Pass)		
2	Mark of Senior Secondary (XII)		
3	Pass Certificate – Senior Secondary (XII)		
4	Mark sheets of UG for all semesters / Consolidated		
5	Provisional/ Degree Certificate of UG		
6	Mark sheets of PG for all semesters / Consolidated		
7	Provisional/ Degree Certificate of PG		
8	Mark sheets of B.Ed. (Spl.Edn)/Diploma in Spl. Edn with RCI CRR Number		
9	Degree /Certificate /Diploma in (Spl. Edn) with RCI CRR Number		
10	Class XII IT Pass Certificate/ Diploma / Certificate course in Computer		
11	Experience certificate from Govt. / Govt. recognised institution counter signed by the BPOs		
12	Appointment orders in support of experience certificate		
13	RCI registration certificate (CRR) Provisional/ Permanent		
14	Any other relevant documents, if any		
	<b>Total documents submitted in figure</b>		

Signature of Applicant

FOR OFFICE USE ONLY (SCRUTINY TEAM AT STATE /BLOCK PROJECT OFFICE)				
(Marks For Academic and Experience – Out of 100 marks)				
	Member 1	Member 2	Member 3	Vice Chairman
Marks :				
Reason for variation in self marking with candidate :				
Name & Designation				
Signature				

**CERTIFICATE**

Certified that I have personally verified the submitted documents of the applicant and marks entered in the form are as per the marking scheme and the candidate is found eligible.  Signature of State /Block Project Officer <b>Chairman, Scrutiny Committee</b> Name .....	Final Marks : (out of 100)
	SEAL

Signature of State Project Officer  
 Samagra Shiksha  
 UT Mission Authority, A & N Islands

Signature of Project Officer  
 Samagra Shiksha  
 UT Mission Authority, A & N Islands

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### INSTRUCTIONS TO THE CANDIDATES

- Samagra Shiksha, UT Mission Authority, Andaman & Nicobar Islands invites applications from the eligible candidates in the prescribed format for the post of **Special Educator (S)** purely on **contract basis** for the academic session **2023-24**.
- Vacancy & Qualification and other details:

Details	Qualifications	Nature of Duty
<b>Vacancy :</b> 11  <b>Age limit :</b> 40 years  <b>Consolidated pay:</b> Rs. 15000/- per month	<b>Essential Qualification:</b> <b>1.</b> Graduation in any stream. <b>2.</b> B.Ed. in Special Edn from a RCI approved institute and possess a valid RCI CRR number <b>OR</b> B.Ed. with recognized qualification (Certificate / Diploma) from an RCI approved institution equivalent to B.Ed in Special Education and possess a valid RCI CRR number <b>3.</b> Knowledge of Hindi (The candidate should have passed Hindi as one of the language in class 8th or Othstandard) <b>Desirable Qualification:</b> <b>01.</b> Post-Graduation in any stream <b>02.</b> IT as a vocational subject in Class XII/01 year diploma certificate in Computer <b>03.</b> Teaching Experience in relevant field in recognized schools.	<ul style="list-style-type: none"> <li>Developing annual/monthly calendar of activities for inclusion.</li> <li>Co-planning of lessons and providing tips for teaching children with disabilities implementation of IEPs.</li> <li>Arranging for celebrations and workshops such as poster competitions, show casing success stories and films glorifying abilities children with disabilities for awareness and empowerment.</li> <li>Working with school council/ SMDC/SMC for inclusive education, community and parent volunteering activities.</li> <li>Ascertaining felt needs of teachers, develop checklist of inclusion, experiential workshops disability sensitization etiquettes , family fair and 'Inclusion Mela'.</li> <li>Teaching the CwSN students for Senior Secondary Schools and also provide support to the subject teachers to tackle the CwSN students.</li> </ul>

**Note:** B.Ed general with 1 year / 2 year Diploma in Special Education or Post Graduate Professional Diploma in Special Education (PGPD) (OR) Post Graduate Certificate in Special Education (OR) PG Diploma in Special Education (Mental Retardation or Multiple disability : Physical and neurological (OR) Locomotors impairment and Cerebral Palsy (OR) Secondary Level Teacher Training Course in Visual Impairment (OR) Senior Diploma in teaching the Deaf (OR) B.Ed in Visual Impairment is equivalent to the B.Ed Special Education (OR) any other equivalent qualification approved by RCI. As per the RCI letter No. 7-91/RCI-2011 dated 11<sup>th</sup> January, 2012.

- Issue of Application Form :** The application for the post should be filled in the prescribed form, which can be obtained free of cost from the **State Project Office and Block Project Offices / Zonal Offices viz (BPO Little Andaman, Diglipur, Mayabunder, Rangat, Car Nicobar, Nancowrie, Campbell Bay)** on any working days from 09.00 am to 04.30 pm from **11-03-2024**. The application forms along with instruction may be downloaded from the departmental website (<https://education.andaman.gov.in/tops/login.aspx>).
- Submission of Application Form :** The filled in application form along with photocopy of all certificates in support of educational qualification, experience and other supporting documents must be **self attested** and submitted at the designated places as mentioned in serial number 3 on or before **20-03-2024** by 05.00 pm. The candidate will bring the original certificates / testimonials for verification while submitting the application. The candidates will submit only one application form in any one of the designated places as mentioned at serial number 3. **Submission of more than one form from different designated places will lead to cancellation of his / her candidature.**
- The candidates should secure all documents properly and tag them (do not staple), do pagination in all supporting documents enclosed with application form and indicate the same clearly in the application form and obtain proper acknowledgement from the Receiving officer with date and seal after verification.
- All supporting documents should be submitted in chronological order. Qualification mandatory for pursuing further higher studies should invariably in sequential years.
- Incomplete & ineligible applications and those without proper supporting documents will be summarily rejected during submission of application by the State/Block Project Office.
- The candidates should affix recent passport size photograph on the application form in the space provided for it and the photo must be **self attested** by the candidates.
- Once application is submitted no additional documents/certificates shall be received from the candidates thereafter.

10. The eligibility conditions (qualifications & experience) will be determined as on the closing date of receipt of application forms i.e. **20-03-2024**. The date of birth mentioned in the birth / matriculation certificate shall be taken into consideration and no other certificate shall be entertained as proof of age.
11. To make the whole process thoroughly transparent the candidate shall himself/ herself do the self-marking in the application form as per the marking scheme given below and get verified by the Scrutiny Committee at the designated center.

Qualifications	Sr. Sec. (XII)	Graduation	B.Ed (Genl.)	B.Ed. (Spl.Edn) / Diploma in Spl. Edn	Post Graduation	Computer	Experience*
Integrated Graduation with B.Ed in Spl. Edn with RCI CRR Number	10	60			15	05	10
Integrated Graduation with B.Ed (Genl) Diploma in Spl. Edn with RCI CRR Number	10	30		30	15	05	10
Graduation with B.Ed. (Spl.Edn.) with RCI CRR Number	10	20		40	15	05	10
Graduation with B.Ed. (Genl.) and Diploma in Spl. Edn with RCI CRR Number.	10	20	10	30	15	05	10

**Mark weightage formula =**

$$\frac{\text{Marks obtained}}{\text{Maximum Marks (upto 2 decimal points only)}} \times \text{Max. Marks allowed}$$

\* **Weightage of experience** mark to be calculated for the full time teacher @ 0.2 (point two) marks per month and for part time teacher @ 0.1 (point one) mark per month for experience in Govt. / Govt. recognised schools in the relevant field for a maximum of 10 marks. Experience of less than 15 days will be ignored.

12. The selection of candidates for the above post(s) shall be made on the basis of academic marks including experience to the total of 100.
13. All experience certificates must be supported by the relevant engagement / appointment orders. Experience certificates which are not supported by appointment orders shall be rejected.
14. Any information/ certificates /documents furnished by any candidate which are found to be false/ wrong or if any candidate has either wholly or partially suppressed any material information, the candidature of such candidates for the post shall be rejected/ terminated at any stage of engagement process and even after engagement offer is made. In addition, as per law penal action shall also be taken against them.
15. If any university has awarded grade points (CGPA) instead of marks, the candidate should submit the conversion table of grade points into percentage of marks issued by the university concerned failing which, the common criteria/ formula evolved by the department for such conversion shall be applied and shall be final and binding. No further correspondence shall be entertained in this regard.
16. The Degree / PG Diploma / Diploma certificates should have been issued by recognized university / institution.
17. In relation to determination of equivalent educational qualifications, the decision of the selection committee of the Samagra Shiksha, UT Mission Authority shall be final.
18. The competent authority shall have right to cancel or postpone the engagement at any time on any administrative grounds. Samagra Shiksha UT Mission Authority shall not be responsible for any type of losses or damages which may be suffered due to such cancellation.
19. In any matter not specified above shall be decided by the selection committee of the Samagra Shiksha UT Mission Authority whose decision shall be final and binding on all those issues.
20. It is in the interest of candidates to ensure that duly filled in applications are submitted at designated place by due date & time.
21. The selected candidates for contractual engagement should abide with the Contractual Agreement prescribed by the UT Mission Authority, A & N Islands at the time of engagement.
22. Candidates should fill their correct mobile Number & Email Id for further correspondence regarding any kind of information.
23. **The selected candidates will be posted in any school in Andaman & Nicobar Islands.**
24. The number of vacancies indicated above is only tentative. Subject to approval of competent authority, the number of vacancies may increase or decrease at the time of preparation of panel for engagement and no claims or objection shall be entertained.
25. The selection for the contract engagement does not entitle the candidate for any REGULAR APPOINTMENT under the Samagra Shiksha UT Mission Authority /Andaman & Nicobar Administration.
26. All the above engagement under Samagra Shiksha shall stand concluded in the afternoon of **31.03.2024**.

**State Project Officer**