

अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
प्रबंधक, राजकीय मुद्रणालय का कार्यालय
DIRECTORATE OF INFORMATION, PUBLICITY & TOURISM

Port Blair dated the 11th March, 2020.

NOTIFICATION

No./F.No.2-222/IP&T/2018/Estt.—in exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Govt. of India, Ministry of Home Affairs, New Delhi Notification No. U-14039/2/83-ANL dated the 21.02.1985 and in supersession of all earlier notifications made to this effect and in consultation with U.P.S.C., New Delhi as communicated vide letter No. dated, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of Manager, Govt. Press, Group 'B', Gazetted post borne in the establishment of the Govt. Press, Port Blair, Andaman and Nicobar Administration, namely :—

1. SHORT TITLE AND COMMENCEMENT :—

- i) These Rules may be called the Andaman and Nicobar Administration **Manager, Govt. Press** in the Govt. Press, Port Blair Recruitment Rules, 2019.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY :—

The number of post, its classification and scale of pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS :—

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 14 of the said schedule.

4. DISQUALIFICATION :—

No person—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX :—

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and in consultation with UPSC for reasons to be recorded in writing relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING :—

Nothing in these rules shall effect reservation, relaxation of age limit and other concession required to be provided for candidates belonging to Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

LIEUTENANT GOVERNOR,

Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Assistant Director (Admn.)

Directorate of IP&T

SCHEDULE

DRAFT RECRUITMENT RULES FOR THE POST OF MANAGER, GOVT. PRESS, PORT BLAIR IN THE GOVT. PRESS, PORT BLAIR

1.	Name of post	: MANAGER, GOVT. PRESS
2.	Number of post	: 1* (One) (2020) Subject to variation dependent on workload
3.	Classification	: General Central Service Group 'B' Gazetted, Non-Ministerial
4.	Scale of Pay	: Level-7 (Rs.44900-142400) (7 th CPC w.e.f 01.01.2016)
5.	Whether selection post or non-selection post	: Selection
6.	Age limit for direct recruits	: Not exceeding 30 years (Relaxable for Govt. Servant upto 5 years in accordance with the instructions or orders issued by the Central Government). NOTE: The crucial date for determining the age-limit shall be as advertised by UPSC.
7.	Educational and other qualifications required for direct recruits.	: Essential: (i) Diploma in Printing Technology with allied trades from a recognized Institution or equivalent. (ii) 5 years' experience in a well-established printing Press/ Establishment including 2 years in a supervisory capacity. Note:(1) Qualification (s) are relaxable at the discretion of the UPSC in case of candidate otherwise well qualified. Note:(2) Qualifications (s) regarding experience (s) is/are relaxable at the discretion of the UPSC in case of candidate belonging to Scheduled Castes and Scheduled Tribes if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from the communities possessing requisite experience are not likely to be available to fill up the vacancy reserved for them.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	: Age- No. Educational Qualifications : YES
9.	Period of probation, if any	: (02) Two years for Direct Recruitment (01) One-year for Promotion and Deputation "In all cases of direct recruitment there is a mandatory induction training of atleast 2-weeks duration. Successful completion of training is a pre-requisite for completion of probation".
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	: By promotion failing which by transfer on deputation and failing both by direct recruitment

11.	In case of recruitment by promotion/ deputation/ absorption grade from which promotion/deputation/ absorption to be made	<p>Promotion/Absorption:</p> <p>(i) Desk Top Publishing (DTP) Operator in Level-6 (Rs.35400-112400) (Group 'B') (Non-Gazetted) in the Pay Matrix with 5 years service in the grade rendered after appointment thereto on a regular basis. (OR)</p> <p>(ii) Foreman/Assistant Artist Re-toucher/Cameraman in Level-5 (Rs.29200-92300) (Group 'C') in the Pay Matrix with 11 year's service in the grade rendered after appointment thereto on a regular basis.</p> <p>Note: The eligibility list for promotion shall be prepared with reference to the date of completion by officers of the prescribed qualifying service in the respective grade/post.</p> <p>Note: (1) The Juniors who have completed their qualifying/eligibility services are being considered for promotion, their seniors would also be considered, provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying eligibility service.</p> <p>Transfer on Deputation:</p> <p>(a) Officers under the Central/State Governments/ Union Territories/ Public Sector Undertakings:</p> <p>(i) Holding analogous post on regular basis. (OR)</p> <p>(ii) With (5) five years service in the scale of pay of Level-6 (Rs.35400-112400) in the Pay Matrix in the Pay Matrix or equivalent in the parent cadre/ department; (OR)</p> <p>(iii) With (11) eleven years service in the scale of pay of Level-5 (Rs.29200-92300) in the Pay Matrix or equivalent in the parent cadre/ department; (OR)</p> <p>AND</p> <p>(b) Possessing the educational qualifications and experience prescribed for direct recruitment in Col.7 (The departmental candidates in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment by deputation). Period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/ department shall ordinarily not exceed 3 years.</p>
12.	If the DPC exists, what its composition	<p>Group 'B' Departmental Promotion Committee/Departmental Confirmation Committee (DCC) consisting of:</p> <ol style="list-style-type: none"> 1. Chief Secretary — Chairman 2. Secretary (IP&T) — Member 3. Secretary (Perl) — Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	<p>Consultation with UPSC necessary while making direct recruitment, selecting an officer for appointment on deputation/ Absorption and Composite Method and amending/relaxing any provisions of these rules.</p>

14.	Job Description	: i) The Manager, Govt. Press, Port Blair is the in-charge of the entire Press and exercises all financial and administrative powers subject to limitation as laid down in the rules and responsible for policy, coordination and planning in the Press. ii) He is the top most technical officer in the Press and responsible for economical, expeditious production and corresponds directly with Indenters on technical matters. iii) He acquaints himself with relevant portions of all Acts affecting the Press, its workers and sees that machinery and fittings are maintained in a state of highest efficiency. iv) He is responsible for seeing that adequate stocks are maintained of all printing and stationery stores and are timely replenished. v) He is the Chairman for Technical Trade Test of the Press and Member in the DPC/DSC for Recruitment Board for Group 'C' Industrial Posts. vi) He is the authority for all the administrative and accounts sections of Press and in all respect of Pay and allowances etc., also gets accounts reconciled with Pay & Accounts Office. vii) All service books, leave accounts etc. are kept under his custody, functions as DDO. viii) He will frequently inspect the machines in the Press and see that they are in a clean and serviceable condition. He will see that the motors are stopped when the machines are idle.
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Assistant Director (Admn.)

Directorate of IP&T.